

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Reasons for waiving City Code bid procedure:**

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other \_\_\_\_\_

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- 2. Detailed explanation of reason (must be completed by division):** In December 2012, the Land Redevelopment Office of the Department of Development posted a RFP, SA-004699, for demolition and asbestos services. The posting inadvertently included references to an Invitation to Bid, but the evaluation process listed in the posting was for an RFP under CC 329.12. The posting clearly defined the process being used to evaluate the proposals and resulted in the submittal of eight responses. The evaluation committee selected five finalists, which were also the lowest priced proposals. The process resulted in the selection of all five finalists with contracts priced lower than what is being charged on current demolition and abatement contracts.

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**3. Informal procedure used: N/A**

- telephone quotations
- written quotations
- negotiations

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**4. Informal bids received and prices for each:**

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**5. If lowest bid was not accepted, explain criteria for award:**

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ORDINANCE #: 0453-2013

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: February 13, 2013