

2024 Combined Development Related Fee Schedule

Effective January 16, 2024

GENERAL INFORMATION

Per Columbus City Code (C.C.) sections 4103.14 and 901.01, fees are charged to defray the costs of providing services associated with reviewing plans, issuing permits, conducting inspections, keeping records, and other related activities. Additionally, fees are collected to reimburse for the costs of land use regulating activities, such as rezoning and applications for variances, site engineering plans, contractor licensing, and other assorted items related to the development process.

PAYMENT OF FEES

All fees are non-refundable except as expressly identified in Section 4113.17 of the Columbus City Code. When applicable, base fees are per structure. All fees are due and payable at time of submission. Fees that are based upon square footage refer to the gross square footage of all areas of construction as specified in C.C. 4113.43.

INDEX

PART A – GRAPHICS AND BILLBOARD FEES.....	2
PART B - ZONING FEES	2
PART D – LICENSE AND REGISTRATION FEES	10
PART E - ENGINEERING PLAN REVIEW AND ADDRESS CREATION	12
PART F – ADMINISTRATIVE FEES	13
PART G – HOUSING CODE FEES	14

PART A – GRAPHICS AND BILLBOARD FEES

Graphics and Billboard Permit Fees:

Installation Permit (includes Face Replacement):

• Less than 100 square feet and no plan review needed	\$500
• 100 square feet or more OR if plan review is needed (includes ground signs with new foundation over 6' tall; includes 1 inspection)	\$600

Temporary Permit

\$300

Miscellaneous Permit (32 sq. ft. or less)

\$100

Billboard Permit (includes 1 inspection)

\$2500

PART B - ZONING FEES

Zoning Clearance Fees

Preliminary Zoning Clearance Review	\$150 per hour
Zoning Clearance Only (no associated building permit)	
• 1-4 dwelling units	\$100
• All others	\$550
Regulating Plan Review	\$550

Board of Zoning Adjustment Fees

Special Permit or Variance or combination of the two

• 1-4 dwelling units	\$350 per unit
• All others	\$2,500
• Administrative Appeal per C.C.3307.07	No Fee

Graphics Commission Fees

Special Permit, Variance or Graphics Plan per C.C.3375.12(A)(B)(C)(D) or any combination of the three in the same application

• 1-4 dwelling units	\$350 per unit
• Actions related to Misc. Graphics Permit	\$500
• All other action including Graphics Plans	\$2,500
• Graphics Plan (when applied for in conjunction with a pending rezoning or Council Variance application)	\$1,000

Council Variance Fees

• 1-4 dwelling units	\$350 per unit
• All others without rezoning	\$2,000 first acre, \$200 each additional acre or fraction thereof - not to exceed \$14,000
• All others submitted in conjunction with a rezoning	\$1000 first acre plus \$100 each additional acre or fraction thereof - not to exceed \$7,000

Zoning Map Amendments Fees

• 1-4 dwelling units	\$350 per unit
• All zoning districts including Limited District, PUD or CPD	\$3,000 first acre, \$300 each additional acre or fraction thereof - not to exceed \$15,000
• Amendments of zoning or variance after passage	Same as applicable rezoning fee

Tabling of Application Fees

Development Commission, Board of Zoning Adjustment or Graphics Commission

• 1-4 dwelling units	\$150
• All others	\$400

1, 2, and 3 Family Dwelling Building Permit Fees

New Construction and Additions (includes 6 inspections)	\$1000
Alterations and Accessory Structures (includes 2 inspections)	\$300
Foundation (includes 2 inspections)	\$200
Mechanical, Electrical and Plumbing (includes 2 inspections)	\$200
Minor Work Permit Electrical, Mechanical or Plumbing only. Must be on Approved Minor Work Permit. (includes 1 inspection)	\$100
Roof, Siding, Windows, and Doors (includes 1 inspection)	\$100
Swimming Pools	
• Above-Ground (includes 1 inspection)	\$100
• In-Ground (includes 2 inspections)	\$300
Deck (includes 3 inspections)	\$200
Fence (includes 2 inspections)	\$200
Demolition (includes 1 inspection)	\$200
Advanced Construction Start	\$100

Multi-Family Dwelling Building Permit Fees

New Construction, Additions, Alterations and Accessory Structures (includes 2 inspections) (no square footage charge beyond first permit for multiple permits with same design submitted at the same time for the same parcel)	\$650 plus \$5 for each 10 gross square feet or portion thereof over 1,000 square feet - not to exceed \$100,000
Foundation (includes 2 inspections) (no square footage charge beyond first permit for multiple permits with same design submitted at the same time for the same parcel)	\$650 plus \$5 for each 10 gross square feet or portion thereof over 1000 square feet (not to exceed \$25,000)
Mechanical, Electrical and Plumbing	
• 1 inspection permit	\$450
• 2 inspection permit	\$600
Minor Work Permit - Electrical, Mechanical or Plumbing only. Must be on Approved Minor Work Permit. (includes 1 inspection)	\$100
Roof	
• Garages Only (includes 1 inspection)	\$100
• Shingle Roofs (includes 1 inspection) (may be combined with Siding, Windows, and Doors)	\$300
• Non-Shingle Roofs (includes 2 inspections)	\$600
Siding (includes 1 inspection)	\$300
Windows/Doors (includes 1 inspection)	
• 1 Unit Only	\$100
• More than 1 Unit (may be combined with Roof and Siding)	\$300
Deck (includes 3 inspections)	\$200
Swimming Pool (includes 2 inspections)	\$650

Multi-Family Dwelling Building Permit Fees (continued)

Fences (over 6 ft tall) and Retaining Wall (over 4 ft tall associated with the building or building egress) (includes 2 inspections)	\$250
Parking Lots (includes 2 inspections)	\$400
Advance Construction Start	\$200
Demolition (includes 1 inspection)	\$200 plus \$60 per 1,000 square feet (Not to exceed \$3,000)

Commercial/Mixed Use Building Permit Fees

New Construction, Additions, Alterations and Accessory Structures including Swimming Pools and Patios (includes 2 inspections)	\$650 plus \$5 for each 10 gross square feet or portion thereof over 1000 sq ft (not to exceed \$100,000)
Single Inspection Permit (requires building section approval)	\$450
Racking System (includes 1 hour of plan review and 2 inspections, additional plan review is \$200/hour)	\$650
Mechanical, Electrical and Plumbing	
• 1 inspection permit	\$450
• 2 inspection permit	\$600
Minor Work Permit - Electrical, Mechanical or Plumbing only. Must be on Approved Minor Work Permit. (includes 1 inspection)	\$200
Phased Construction (must be pre-approved by the Chief Building Official) (includes 2 inspections)	
• Three or more phase projects	\$650 (each phase) plus \$3 for each 10 gross square feet over 1000 square feet or portion thereof for each phase (not to exceed \$100,000)
Foundation (includes 2 inspections)	\$650 plus \$5 for each 10 gross square feet or portion thereof over 1000 sq ft (not to exceed \$25,000)

Commercial/Mixed Use Building Permit Fees (continued)

Temporary Structures (tents, stages, etc.) (includes 1 inspection)	\$450
Roof	
• Shingle Roofs (includes 1 inspection)	\$400
• Non-Shingle Roofs (includes 2 inspections)	\$650
Siding (includes 1 inspection)	
Windows/Doors (includes 1 inspection)	\$400
Deck (includes 2 inspections)	\$600
Fences (over 6 ft tall) and Retaining Wall (over 4 ft tall associated with the building or building egress) (includes 2 inspections)	\$600
Parking Lots (includes 2 inspections)	\$400
Advance Construction Start	\$200
Demolition (includes 1 inspection)	\$200 plus \$80 per 1,000 square feet or portion thereof - not to exceed \$3,000

Fire Alarm and Suppression Permit Fees (Fire Fees are Included)

Fire Suppression: Sprinklers, Standpipe, Fire Pump, Independent system such as wet or dry chemical, clean agent, Halon, etc. (includes 2 inspections)	\$400 review fee plus \$2.50 per sprinkler
Fire Alarm, Detection, Suppression and Activation Devices (includes 2 inspections)	\$400 review fee plus \$3.25 per device
Repair Replace Permit (includes 1 inspection)	\$100

Miscellaneous Fees

Additional Inspection Trip	\$200
After Hour Inspection	
• Fee for first 2 hours	\$600
• Each additional hour	\$200
Appeal of a Building Code (Columbus Building Commission Appeals)	\$250
Building Card Replacement	\$50
Certificate of Occupancy	
• Certificate of Occupancy for an existing building not associated with a building permit - Commercial/Multi Family (4 or more dwelling units)	\$650
• Certificate of Occupancy for an existing building not associated with a building permit - 1,2,3 Family dwelling units	\$300
• Occupying without a Certificate of Occupancy	\$2500
• Time-Limited Occupancy	\$650
• Partial Occupancy <ul style="list-style-type: none"> • Residential • Commercial & Multi-Family 	\$200 \$400
• Model Home with Sales Office (per year, not to exceed 5 years)	\$450
Critical Observation Reports	
• Late fee if not filed in time	\$500
• Per quarter (Building remains non- compliant)	\$500
1, 2, 3 Family Dwelling Plan Revisions, Plan Review Only	
• First hour	\$200
• Each additional hour or portion thereof	\$100

Miscellaneous Fees (continued)

Commercial and Multi-Family Plan Revisions, Plan Review Only

• First hour	\$450
• Each additional hour or portion thereof	\$200

Emergency Response Inspection – Commercial

• First 2 hours	\$600
• Each additional hour or portion thereof	\$200

Examination and Research Fees

• Preliminary or maximum capacity reviews, or Building Official letter	\$200
• Re-certification to duplicate plans	\$200

Non-Permit Inspection (Team Inspection, Consulting Inspection)

\$200 per trade/per hour

Onsite Plan Review (up to one hour)

\$450

Permit Description Revision

\$100

Permit Extensions (OBC 105.3)

\$100 per permit

Secure Permit (includes 1 inspection)

\$200

Working Without a Permit

• Level 1	\$200
• Level 2	\$750
• Level 3	\$1750
• Level 4	\$4000

Expedited Service Fees (subject to approval)

(Expedited service fees are charged in addition to applicable standard fees)

After Hours Plan Review Fee

• Base fee and first 2 hours of review	\$2000
• Each additional hour of review or portion thereof	\$200

After Hours Plan Revision Review Fee

• Base fee and first 2 hours of review	\$1000
• Each additional hour of review or portion thereof	\$200

PART D – LICENSE AND REGISTRATION FEES

New Application Fees

Application Fee (applies to Home Improvement Contractor, HIC-Limited, Demolition, Journeyperson Plumber, Sign Erector-General, Sign Erector-Limited, Special Inspector)	\$250
--	-------

Annual Contractor License Fees

Home Improvement Contractor	\$300
HIC – Limited	\$300
Journeyperson Plumber	\$100
Sewer, Water, Sewer/Water Contractor (Prior approval required from Public Utilities)	\$300
Sign Erector - General	\$300
Sign Erector - Limited	\$300
All Other Licenses	\$300

Annual Contractor Registration Fees

General Contractor	\$300
Demolition Contractor	\$300
Fire Protection/Alarm Company	\$300
Fire Protection/Fire Alarm Contractor (Certified Installer)	\$300
Special Inspector	\$100 per category

Annual OCILB Contractor Registration Fees

Electrical Contractor	\$300
Plumbing Contractor	\$300
HVAC Contractor	\$300
Hydronics Contractor	\$300
Refrigeration Contractor	\$300

Other Fees per License or Registration

Change of Assignment of License or Registration	\$100
Elective Suspension (Escrow)	\$100

PART E - ENGINEERING PLAN REVIEW AND ADDRESS CREATION

Site Engineering Fees	
Plan Review Street Construction and Storm/Sanitary Sewer, Waterline Only Plan	\$100
Preliminary Commercial Site Plan	No Charge
Preliminary and Final Plats	\$1250
Final Site Compliance Plans	
• New application	\$550
• Revision	\$300
Grade and Fill Plans	
• New application	\$500
• Revision	\$300
Storm Water Pollution Prevention Plans (SWPPP)	
• New application	\$550
• Revision	\$300
Lot Splits	\$400

Address Creation Fees	
Multi-family Dwelling, Commercial Property	\$275 per 10 addresses
1,2,3 Family Dwelling	\$150 per plat
Miscellaneous Site Amenities	\$150 per sign, structure, etc.
Revision Fee	\$225

PART F – ADMINISTRATIVE FEES

Copy Fees

Photographic (printed)	\$.10 per page
------------------------	-----------------

Record Search Fees

Record searches, including transcript for appeal, will be conducted upon receipt of a specific written request providing the following information:

1. Address or addresses needed
2. Type of record(s) needed
3. Oldest dates needed

\$0.10 per page

Certified Letter – a signed, dated and sealed statement of the results of a record search which certified authenticity of record copies attached (including Zoning Confirmation letters).

\$100

Computer Service Fees

Programming time for a special report (2 hour minimum)

\$100 per hour

Miscellaneous Fees

Stenographic Transcripts

\$50 plus \$5 per page

Address Label Format

\$5 per page or any portion thereof

General Fees

For newly initiated area of regulation during the first year or any portion thereof

\$100

PART G – HOUSING CODE FEES

Inspection

Code Letter Inspection – There is a 90-day limitation on re-inspection for a code letter. After the 90th day, payment of fee is required for a new original code letter.	\$300 per dwelling unit
Follow-up Inspection	\$200 per dwelling unit

Dwelling Unit License – Shared Bath

Previously unlicensed facility or license that has expired	\$400 plus \$100 for each bathroom in excess of 2 and so shared
Annual Renewal – renewal occurring up to 60 days before annual renewal date	\$200 plus \$100 for each bathroom in excess of 2 and so shared
Replacement of lost license	\$100

Rooming House License

Previously unlicensed facility or license that has expired	\$250 plus \$50 each rental room in excess of 5
Annual Renewal – renewal occurring up to 60 days before annual renewal date	\$200 plus \$50 for each rental room in excess of 5
Replacement of lost license	\$100

Junk Yard License

Previously unlicensed facility or expired license	\$750 first acre plus \$75 for each additional acre or portion thereof to a maximum of \$820
Renewal	\$600 first acre plus \$75 for each additional acre or portion thereof to a maximum of \$670
Re-inspection	\$175
Replacement of lost license	\$100