

Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
A. Braun & Steidl Architects, Inc.	341414083 05/13/2010	Columbus, Ohio	MAJ
B. DLZ Ohio, Inc.	311268980 03/10/2011	Columbus, Ohio	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

RFP

3. **List the ranking and order of all bidders.**

Braun & Steidl Architects, Inc.
DLZ Ohio, Inc.

4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Braun & Steidl Architects, Inc., 234 N. Fifth Street, Columbus, OH 43215
Contact: Mr. James A. Bresler, AIA; (614) 224-9555
Contract No.: EL008891

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

This contract provides professional design services and services during construction for the Fairwood Facility Improvements project. This contract will assess the current Fairwood Facility conditions, needed improvements, and evaluate the existing emergency power system and document it in a report. The project currently has three construction contracts planned to be performed.

F31 - HVAC Improvements

Provides the removal and replacement of a rooftop Air Handler Unit on the existing building and one boiler on the building's mezzanine.

F34 – Building Improvements

Provides replacement of the existing second story brick fascia with metal siding and related tasks.

F35 – Fairwood Facility and 910 Dublin Road Fuel Station Improvements

Provides the replacement and upgrade of the existing vehicle fueling facilities at the Fairwood Facility and at the Utilities Complex at 910 Dublin Road.

The building emergency power system evaluation report's recommendations are being reviewed by the City. Following this review, it will be determined if an additional construction contract will be necessary for any upgrades of this system.

The actual emplacement of the designed work will be by construction contract. This contract modification will provide the construction-phase engineering services for Contract F34.

Design services have been completed for Contracts F31, F34 and F35.

6. An updated contract timeline to contract completion.

The Design Professional (DP) began Preliminary Design after the Notice to Proceed was issued on December 15, 2008.

F31 - HVAC Improvements

The DP was directed to prepare contract documents for the HVAC Improvements, F31 on April 2, 2009. The design was completed and the construction contract bids were received on May 6, 2009. The Notice to Proceed was issued on November 9, 2009. Construction is completed and contract close out is in progress.

F34 – Building Improvements

The DP provided the results of the Fairwood building evaluation and required improvements on April 17, 2009. The design for Building Improvements, F34 was completed and the construction contract bidding was placed on hold due to funding constraints. The design was completed and the construction contract bids were received on June 16, 2010. After the contract award is approved by Council, the construction work will be placed under contract as soon as possible, and the services during construction will commence. The construction contract's final completion is expected 180 days from the date that a Notice To Proceed (NTP) is given by the City.

F35 – Fairwood Facility and 910 Dublin Road Fuel Station Improvements

The DP has prepared the contract documents for Contract F35 for the replacement and upgrade of the existing vehicle fueling facilities at the Fairwood Facility and at the Utilities Complex at 910 Dublin Road. The construction contract bids were received on February 17, 2010. The Notice to Proceed was issued on June 28, 2010. The construction contract's final completion is expected 180 days from the date that the Notice To Proceed (NTP) was issued by the City.

After the emergency power system evaluation report is reviewed, it will be determined if an additional construction contract will be necessary for any upgrades of this system.

Braun & Steidl's services will continue beyond completion of construction to provide "as-built" record drawings of the constructed facilities.

7. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

ORIGINAL CONTRACT: \$242,161.00 (EL008891)

Funding provided for Step 1 - Preliminary Design and Step 2 - Detailed Design services for all project phases. Funding provided by DOSD and DOPW.

MODIFICATION NO. 1: \$51,394.00 (EL009727)

Tasks defined and funding provided for Step 3 - Services During Construction estimated to be needed for Contract F31. Funding provided by DOSD.

MODIFICATION NO. 2: \$249,831.00 (EL010706)

Funding provided for required additional design and bidding assistance services for Contracts F34 and F35 and funding, including contingency, for Services During Construction tasks for Contract F35. Funding is provided by DOSD and DOPW.

8. **A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

PROPOSED MODIFICATION NO. 3: \$24,152.00

This modification provides \$22,878.00 of funding for Services During Construction tasks for Contract F34. Funding is provided by DOSD.

9. **If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

Contract Modification No. 3 was planned and anticipated, and so stated in the original contract's legislation. It is a planned continuation of the services originally included within the existing contract's scope of service.

10. **An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)**

The funding provided by this contract modification is for continuation of the existing work of the contract. In so much as work was planned for and anticipated within the original procurement, it is not reasonable or cost effective to undertake a new procurement to acquire these services.

11. **A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original Contract	\$242,161.00
Modification No. 1	\$ 51,394.00
Modification No. 2	\$249,831.00
Proposed Modification No. 3	\$ 24,152.00
CURRENT PROPOSED TOTAL	\$567,538.00

As noted in Paragraph 6 above, if it is determined as a result of Fairwood Facilities emergency power system report review that improvements or rehabilitation of the system is required, a fourth construction contact for this project will be needed, along with a Future Modification No. 4 to provide funding for Services During Construction tasks for this

construction contract. After the scope and cost estimate for any emergency power system improvements is determined, an amount for Future Modification No. 5 can be estimated.

12. An explanation of how the cost of the modification was determined.

A cost proposal was provided by Braun & Steidl Architects, Inc. and reviewed by the Division of Sewerage and Drainage and was deemed acceptable. The cost of this contract modification is consistent with the direct labor, overhead, and profit rates established within the original proposal. The estimate of the quantity of labor required to provide the scope of services for this modification is consistent with the anticipated level of work required for these tasks and is within the anticipated level of funding originally forecast.

13. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
See attached Subcontracting and MBE/FBE Utilization Report, 8/18/10.		

14. Scope of work for each subcontractor and their estimate of dollar value to be paid.

See attached Subcontracting and MBE/FBE Utilization Report, 8/18/10.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

Updated as of 4-3-09 (JPM)