

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Insufficient funds

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2. Detailed explanation of reason (must be completed by division):

Due to insufficient funds, the Division of Police has requested the number of items (semi-automatic pistols) to be lowered from the original request of 100 pistols to 50 pistols. Ordnance personnel have indicated that 50 pistols will be sufficient to outfit the upcoming police recruit class. The Division of Police is requesting cancellation of the original bid, SA001808 and for all bids to be considered informally since the original request has been modified and due to insufficient time to rebid with the new Police recruit class beginning in December 2005.

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

Formal bids, SA001808 were received by the Purchasing Office on November 10, 2005. The Division of Police has contacted the low bidder, Vance Outdoors, Inc. and the supplier is willing to hold pricing for the reduced number of pistols.

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5. If lowest bid was not accepted, explain criteria for award:

N/A

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ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:

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