**ORDINANCE ATTACHMENT**

**AC Template (for authorizing expenditures)**

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.*

| Ord Number |
| --- |
| 1336-2016 |

| Type of AC Requested | Purchase Requisition (PR)# |
| --- | --- |
| ACPO | n/a |

| Line # of AC | Dept | Div | Obj Class | Main Acct | Fund | Subfund | Program | Procurement Category | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Planning Area | Amount | Project Name |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 10 | 44 | 4402 | 06 | 66220 | 7739 | na | EC002 | Building and Facility Construction & Maintenance Services | P440104-100018 | na | na | na | na | 13 | $1,000,000 | Short North Parking Garage |

**ORDINANCE ATTACHMENT**
**Template for Authorizing Appropriation**
*If fewer than three lines are needed please delete rows*
*If more than 3 lines are needed lease insert rows.*

| Ord Number |
| --- |
| |

| Line # | Dept | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Section 3 | Section 4 | Section 5 | Amount | Project Name |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | |

**ORDINANCE ATTACHMENT**

**Template To Authorize Transfer Between Different Funds**

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

| Ord Number |
|---|
|  |

**TRANSFER FROM**

| Line # | Dept | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount | Project Name |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | |

**TRANSFER TO:**

| Line # | Dept | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount | Project Name |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | |

**ORDINANCE ATTACHMENT**
**Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund**
*If fewer than three lines are needed please delete rows*
*If more than 3 lines are needed lease insert rows.*

| Ord Number |
|---|
|  |

**Transfer From:**

| Line # | Dept | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount | Project Name |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Transfer To:**

| Line # | Dept | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount | Project Name |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |