CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. **Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

☒ Sole source manufacturer/distributor.

☐ Sole distributor authorized for this territory.

☐ Patented product purchased for owner/developer.

☐ Sole company offering this unique service.

☐ Other:

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

CritiCall and OPAC are unique software tools, specialized for non-uniformed testing of call takers. Civil Service prefers to continue using this software, so no effort to bid for an alternate item.

3. Describe efforts to determine/verify that the company is the sole source:

Biddle Consulting provided letters verifying its sole source status for CritiCall/OPAC software. Additional internet research confirms that Biddle does not utilize resellers or distributors.

4. Indicate how the price or fee structure was determined:

The vendor provided a quote document that the City of Columbus accepted.

Ordinance No.: Ord. No. 2813-2016
Approved By: Authorized Approval on Corresponding Legislative File