

Information to be included in all Legislation authorizing entering into a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
1. AA Programmed Janitorial Inc.	31-1190027/ 7/26/2017	Columbus/OH	MAJ
2. Dove Building Services, Inc.	31-0918594/ 3/21/2019	Columbus/OH	MBE
3. Key Cleaning Connection LLC	31-1681060 / 09/29/2018	Columbus/OH	MBE
4. Master Maintenance LLC	31-1585601/ 07/26/2019	Dublin/OH	MAJ
5. Robert Louis Group	46-2293269/ 7/25/2019	Cincinnati/OH	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**
Competitive Bid

3. **List the ranking and order of all bidders.**

1. Master Maintenance LLC
2. Dove Building Services, Inc.
3. Key Cleaning Connection LLC
4. Robert Louis Group
5. ~~AA Programmed Janitorial Inc.~~ Bid was not signed and deemed nonresponsive by City Attorney.

4. **Complete address, contact name and phone number for the successful bidder only.**

Master Maintenance 6200 Wilcox Road, Dublin Ohio 43016
Contact: Amariyls Guernica, (614) 734-1400

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

The work under this contract consists of Janitorial Services for various Department of Public Utilities Facilities. The work to be performed under these specifications will be Janitorial Services at the Southerly Wastewater Treatment Plant, Jackson Pike Wastewater Treatment Plant, Compost Facility and the Sewer Maintenance Operations Center. Other Department sites may be added in the future. The work to be performed under these specifications will include cleaning services for not only office areas but also other industrial type areas such as store rooms, stock rooms, construction trailers, areas adjacent to garages, kitchens and break rooms. The Contractor shall furnish any and all cleaners, disinfectants, waxes, wax stripping materials, wastebasket liners, toilet seat liners, sanitation pad liners and any other products required to provide the cleaning services.

6. **A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

This contract is expected to go into effect November, 2017. This is bid as a one (1) year contract. An option for three (3) additional years is provided for in the documents with the consensus of the City, the Contractor and approved by City Council. This contract is expected to expire in October, 2021.

7. An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

The bid amount is \$248,398.00, including a 10% contingency amount that would be utilized to fund needed and approved changes in the work. This contract will be funded incrementally with modifications on approximately an annual basis. Three contract modifications are anticipated at this time, more may be needed if other Department of Public Utilities Facilities are added in the future. The expected cost for this project for DOSD facilities is as follows:

Year 1: 11/2017 to 10/2018	\$248,398.00
Year 2: 11/2018 to 10/2019	\$248,398.00
Year 3: 11/2019 to 10/2020	\$248,398.00
Year 4: 11/2020 to 10/2021	\$248,398.00
Total	\$993,592.00

8. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
Contractor declared that subcontractors would not be utilized on this contract.		

9. Scope of work for each subcontractor and their estimate of dollar value to be paid.

Contractor declared that subcontractors would not be utilized on this contract.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

Updated as of 4-3-09 (JPM)