

**DEPARTMENT OF PUBLIC UTILITIES
FISCAL – CAPITAL IMPROVEMENTS SECTION
REQUEST FOR CIP LEGISLATION FORM**

DATE SUBMITTED TO FISCAL: 10/29/2012 **PROJECT ENGINEER:** Mihai Orbocea

PROJECT NAME: Dennison Place Street Lighting Improvements **URIF #440007** \$: 26,677.50

VENDOR NAME: AEC Inc.

CT / TSS NO. _____

TYPE: Engineering Agreement:

Engineering Agreement Modification: _____

Construction Contract: _____

Construction Contract Modification: _____

Guaranteed Maximum Cost Agreement: _____

Reimbursement: _____

Waive Competitive Bidding Provisions:* _____

Other: _____

DESIGNATION: Emergency _____ 30-Day

JUSTIFICATION FOR EMERGENCY DESIGNATION:

OTHER DIVISION/AGENCIES PARTICIPATING: N/A

(Provide project name, amount and contact information)

BACKGROUND

NEED: This project is for the design of street lighting in the Dennison Place area of Columbus. There is currently overhead street lighting in the area. At the request of the general public, existing Cobrahead lights will be converted to decorative Teardrop style lights on King avenue between Olentangy River road and High street, and on 5th avenue between Neil avenue and High St. Also, an additional conversion of existing overhead street lighting to underground decorative street lighting will take place on 6th avenue between Neil avenue and Dennison avenue, and on Dennison Avenue from King avenue to 5th avenue. This conversion will match existing lighting in the adjacent areas.

BID INFORMATION: N/A

RFSQ & RFP INFORMATION (Engineering Only):

1) What companies sent in an RFSQ and when were they received? N/A

2) State the scoring criteria and how the recommended bidder was determined?

Proposal Evaluation Criteria

Total Maximum Points

(Criteria and associated point values shown may be modified to fit project conditions)

Proposal Quality:

50 Points

- Project Manager
 - How well does the Project Manager's training and experience fit the Project requirements?..... 10
 - Task/Hour Breakdown 10
- Demonstrated understanding of the project
 - How well is the Offeror's approach explained?..... 10
 - How well are the Project requirements addressed? 10
- Project Schedule..... 10
 - How are Project tasks explained and fit Project approach and schedule?

Experience of the Team’s Personnel:

20 Points

- How experienced are Team personnel w/assigned roles?.....10
- How experienced are Team personnel in working together?.....10

Experience of the Prime :

10 Points

- Has the Prime demonstrated a successful history of managing similar projects of comparable size and complexity for DOSD and other municipalities?5
- Does the Prime possess experience for the evaluation of the utilization of environmentally beneficial methods and technologies?..... 5

Local Workforce:

20 Points

- At least 90 % of the Team’s project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted or at least 90% of the Team’s project labor costs are assignable to the office location within Franklin County if office established prior to 199520
- At least 75% of the Team’s project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted15
- At least 90% of the Team’s labor will be performed in an office location within Franklin County but outside of the Columbus Corporate limits on the date the proposal is submitted.....15
- At least 50% of the Team’s project labor costs are assignable to employees paying City of Columbus income tax on the date the proposal is submitted10

Total Points:

100 Points

AEC, Inc., Wollpert., and CCI. were invited to submit engineering proposals for this project. An evaluation committee reviewed the proposals and scored them based on the above criteria. AEC, Inc. was the firm selected to be recommended to the Director to perform the design services for this project.

NOTES & OTHER INFORMATION:

In addition to submitting this form, attach the following:

Construction Contracts

- Electronic Director's Information Sheet
- Electronic Map (if not Citywide or Plant Project)
- 5 blank books (6 if joint project with another City agency)
- Electronic Bid Tabulation (if not prepared by Fiscal)
- Electronic Quality Factor Form (if not prepared by Fiscal)
- Electronic Bid Waiver (if applicable)*

Engineering Agreements

- Electronic Director's Information Sheet
- Electronic Map
- Electronic Engineering Agreement
(Including **APPENDICES** for Time Schedule, Labor
Hours, Cost Summary, Maximum Rates and
Design/Maps)
- Electronic Bid Waiver (if applicable)*

Ord No.

Information to be included in all Legislation authorizing entering into a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
AEC.	31-1612308 / 6/21/2014	Columbus, OH	FBE
CCI	/	Columbus, OH	MAJ
Woolpert	20-1301496 / 6/17/2013	Columbus, OH	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

RFP

3. **List the ranking and order of all bidders.**

1. AEC
2. CCO
3. Woolpert

4. **Complete address, contact name and phone number for the successful bidder only.**

AEC (Advanced Engineering Consultants)
Lisa Huang, PE, Project Manager
1310 Dublin Road
Columbus, Ohio 43215
(614) 486-4778

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

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6. **A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

The duration of the design phase for this project is approximately 6 months. Part of the Engineer's scope of work is to provide record drawings after the construction of this project. Therefore the contract completion date can not be determined at this time.

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The goal of this project is to provide street lighting in the Dennison Place area. By doing so, an increased perception of safety and security could be felt by the community. Providing street lighting in this area could possibly attract residents

to the area.

The Neighborhood Liaison(s) will be contacted and informed of this project during the design phase. Further community outreach may result through the Neighborhood Liaison Program.

8. An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.

\$29,339.70

9. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
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None		
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10. Scope of work for each subcontractor and their estimate of dollar value to be paid.

N/A

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

Updated as of 4-10-10