

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Establish waiver for emergency situations where a building order is issued

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2. Detailed explanation of reason (must be completed by division):

Legislation authorizes contracts for demolition. Bid waiver is requested in emergency situation, such as a fire, where the need to demolish the structure is necessary for need for public safety and only when the Chief Building Official has issued an order to immediately demolish the structure. We will call contractors and award demolition based on cost/availability.

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

Established for future bids.

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5. If lowest bid was not accepted, explain criteria for award:

Availability

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ORDINANCE #: 3030-2016

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: 11/28/16

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