

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other All bidders incorrectly submitted lists of subcontractors, and Messer Construction Company's bid otherwise conformed to Chapter 329, and because Messer Construction Company was the lowest bid, the Director is seeking approval under Columbus City Code Section 329 to waive competitive bidding for the selection of construction services for this project and enter into contract with Messer Construction Company.

2. Detailed explanation of reason (must be completed by division):

The City advertised the project on Vendor Services and received four bids. City Code, Chapter 329.20(h)(5) states that bidders shall, "bid one subcontractor for each portion of work to be subcontracted." Because of the complexity of the project, and that there were 25 alternates listed in the bid, bidders were getting prices from subcontractors up to just before when the bid was due. This resulted in all bidders not submitting clean lists of subcontractors where only one subcontractor was identified for a portion of work or if there were multiple subcontractors for a portion of work, a price breakdown was not provided. Some bidders also listed subcontractors, but did not provide a contract amount. Messer Construction Company was the lowest bidder. All other portions of Messer Construction Company's bid conformed to the requirements of Chapter 329 of Columbus City Code except their list of subcontractors. All bidders incorrectly submitted lists of subcontractors, and Messer Construction Company's bid otherwise conformed to Chapter 329, and because Messer Construction Company was the lowest bid, the Director is seeking approval under Columbus City Code Section 329 to waive competitive bidding for the selection of construction services for this project and enter into contract with Messer Construction Company..

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:
Received quote for vendor.

5. If lowest bid was not accepted, explain criteria for award:

Lowest bid is accepted.

ORDINANCE #: Ord. 1792-2015
APPROVED BY: Authorized Approval on Corresponding Legislative File
DATE: _____
