

Information to be included in all Legislation Modifying a Contract:

1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>DAX VN#</u>	<u>City/State</u>	<u>Status</u>
PRIME AE Group, Inc.	26-0546656 – 10/30/17	002102	Columbus, Oh	ASN
DLZ Ohio, Inc.	31-1268980 – 2/28/17	004939	Columbus, Oh	MBR
Stantec Consult. Svcs.	11-2167170 – 9/10/17	000462	Columbus, Oh	MAJ
ms consultants, inc.	34-6546916 - 2/18/18	006998	Columbus, Oh	MAJ

2. What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).

The Department undertook a successful Request for Proposal process in accordance with Section 329 of the Columbus City Codes in an effort to find three firms to provide an ongoing source of technical personnel to supplement existing city inspection personnel that are required to protect its customers’ investment in its sanitary sewer and water infrastructures. Based upon an evaluation of the four proposals received for the three Construction Administration / Construction Inspection services agreements, for the years 2014 – 2016, utilizing predetermined criteria, a selection committee submitted the rankings to the Director of Public Utilities. The original Request for Proposals was received August 9, 2013.

3. List the ranking and order of all bidders.

1. PRIME AE Group, Inc.
2. DLZ Ohio, Inc.
3. Stantec Consulting Services, Inc.
4. ms consultants, inc.

4. The name, address, contact name, phone number and contract number(s) of the firm awarded the original contract.

Prime AE Group, Inc.
 8415 Pulsar Place, Suite 300
 Columbus, Ohio 43240
 Contact: Reggie Hood, P.E., (614) 839-0250 e-mail: rhoon@primeeng.com
 EL016221, EL016222, EL016223

5. A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.

The work includes furnishing Construction Administration / Inspection services for the 2014 – 2016 fiscal years for Division of Sewerage and Drainage and Division of Water projects. The work includes full-time or part-time Construction Administration Services including resident project inspection for any specific project identified. In general the consultant will respond to the contractor’s requests for information, respond to inquiries regarding the interpretation of the contract documents, review contractors claims for additional services and costs, review quality or materials/equipment substitutions and provide recommendations to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

- The original agreement included services for three Division of Water projects: General Construction, Regina Avenue Area Water Line Improvements, and Bethel Road Booster Station Improvements.

Modification 1 will include services for the following projects:

- Mound Street Booster Station Improvements, CIP No. 690459-100000, Contract 2029; CPA: “Hilltop”
- Henderson Road Booster Station Improvements, CIP No. 690473-100006, Contract 2030; CPA: “Northwest”
- Westgate East Tank Replacement, CIP No. 690537-100001, Contract 2032. CPA: “Hilltop”
- HCWP Lagoon #2 Sludge Removal 2016, No. CIP 690331-100004, Contract 2153; CPA: “N/A” – services multiple communities)

6. An updated contract timeline to contract completion.

This is a three-year agreement from 2014 through 2016. The specific duration of services on each project are negotiated between the contracting agency and the consultant. See project-specific schedules below:

Mound Street Booster Station Imp’s (690459) – 455 calendar days

Henderson Road Booster Station Imp’s (690473-6) – 455 calendar days

Westgate East Tank Replacement (690537-1) – 721 calendar days

HCWP Lagoon #2 Sludge Removal (690331-4) – 240 calendar days

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

The Mound Street Booster Station (690459) will be replaced. This booster station serves the Mound Pressure District (Hilltop) and will help ensure the supply of water and fire flows in the area.

The Henderson Road Booster Station will be renovated. This booster station serves the Henderson Pressure District (Northwest portion of the City). Improvements include: changing out the pumps, motors, valves and electrical equipment.

The Westgate East Tank Replacement project includes the demolition of the current water tank that has exceeded its useful life and is no longer serviceable. A new elevated water tank will be constructed to continue servicing the Mound Pressure District (Hilltop).

Under the HCWP Lagoon #2 Sludge Removal 2016 project the removal of sludge will provide additional storage for emergency situations due to loss of pumping capabilities and for maintenance shutdown of the pumping equipment. Additional storage space will allow decantation of the sludge and significantly increase the useful life of the lagoon.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

This is the first and final modification to the contract. A new Construction Administration and Construction Inspection Services Agreement will be established for 2017 through 2019.

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The work includes furnishing professional services for Construction Administration and Inspection Services for the following Division of Water projects: Mound Street Booster Station Improvements, Henderson Road Booster Station Improvements, Westgate East Tank Replacement, and HCWP Lagoon #2 Sludge Removal.

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

This is a three-year agreement for fiscal years 2014 – 2016 and modifications were anticipated and explained in the original legislation under Ordinance No. 1414-2014. This is the final modification to this agreement.

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The original contract selected three firms to provide Construction Administration and Construction Inspection Services for projects in 2014, 2015, and 2016. The procurement process for selecting Prime AE Group, Inc. was explained in Ordinance No. 1414-2014.

12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original Contract Amount:	\$ 901,898.52	(EL016221, EL016222, EL016223)
Modification 1 (current)	\$ 774,752.65	
Total (Orig. + Mod. 1)	\$1,676,651.17	

13. An explanation of how the cost of the modification was determined.

Cost proposals were provided by PRIME AE Group, Inc., reviewed by the Division of Water, and were deemed acceptable.