

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

Street Maintenance is requesting a bid waiver for the 3-wheel sweepers, as there was only the one vendor that submitted a bid on the 3 Wheel Sweepers. A bid waiver is required when a vendor does not meet all of the specifications.

This vendor's bid has the sweeper's main broom at 66 inches long compared to the bid requiring the sweeper's main broom to be a minimum of 68 inches long, which is a 2-inch difference. After discussions with Street Maintenance, they are fine with the vendor's bid. Street Maintenance does not see or feel that the 2-inch difference in the length of the main broom will not have an effect on the operation of the Street Sweeping Program, as the vendor's bid for the overall sweeping width meets bid and is the same overall sweeping width of current 3 Wheel Sweepers.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of City Code, Chapter 329 relating to competitive bidding (Solicitation RFQ015405) through Vendor Services. The City received two bids for the 3-wheel street sweepers on May 28, 2020, and they were tabulated as follows:

<u>Company Name</u>	<u>Bid Amount</u>	<u>City/State</u>	<u>Majority/MBE/FBE</u>
The Safety Company	\$786,000.00	Bedford, OH	Majority
Jack Doheny Companies, Inc.	\$1,041,717.20	Northville, MI	Majority

5. If lowest bid was not accepted, explain criteria for award:

The lowest bid (The Safety Company) was deemed unresponsive due to the bidder's not submitting the required documents. The second-lowest bid (Jack Doheny Companies, Inc.) met all of the specifications for the 3-wheel street sweepers except one section. Jack Doheny Companies, Inc. bid has the sweeper's main broom at 66 inches long compared to the bid requiring the sweeper's main broom to be a minimum of 68 inches long, which is a 2-inch difference. The 2-inch difference in the length of the main broom will not affect the operation of the Street Sweeping Program, as the vendor's bid for the overall sweeping width meets bid and is the same overall sweeping width of current 3-wheel sweepers.

ORDINANCE #: 1487-2020

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
