CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1.   **In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)**

☐   An unanticipated breakdown created an unplanned, emergency need.

☐   The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.

☐   Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.

☐   Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.

☐   A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.

☒   Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: _after comprehensive review of available software as a service (SaaS) products, Excelsoft offered the best level of features and functionality that met our uniformed promotional exam test item management requirements._

2. Informal research and selection procedure used: ☒Yes   ☐No   **Explain:**

3. Informal functional proposals received:

Please see attached comparison.

4. If lowest bid was not accepted, Explain:

The product offered by Excelsoft offers the best level of features and functionality that meet the Civil Service Commission's uniformed promotional exam test item management requirements.

Ordinance No.: 1115-2021
Approved By: Authorized Approval on Corresponding Legislative File

Item Banking and Test Management Comparisons

Excelsoft Saras™

Question Authoring

40+ question types with rich media
- ✓ Multiple-choice, matching, fill-in-the-blank, essay, etc.
- ✓ Training and Experience Evaluations with links to jobs
- ✓ Supports video and audio based items
- ✓ Supports scientific equations, graphs, maps, and images
- ✓ Supports creation of questions outside or inside of platform
- ✓ Easy import of questions
- ✓ Workflow for peer, supervisor, subject matter expert, test consultant review
- ✓ Enables question related information (i.e. source citations, drafted defenses)
- ✓ Sort items by statistics

Test Delivery
- ✓ Pencil/Paper administration
- ✓ Computer-based
- ✓ Remote computer-based
- ✓ Proctored remote

Scoring & Analytics
- ✓ Question difficulty and reliability
- ✓ Question statistics by demographics
- ✓ Metadata recorded and tracked
- ✓ Test level statistics
- ✓ Pencil/Paper scoring

NEOGOV™ TMS

Question Authoring

3+ question types with rich media
- ✓ Multiple-choice, matching, fill-in-the-blank, essay, etc.
- ~~Training and Experience Evaluations with links to jobs~~
- ✓ Supports video and audio based items
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FastTest

Question Authoring

3+ question types with rich media
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Exam Studio

Question Authoring

10+ question types with rich media
- ✓ Multiple-choice, matching, fill-in-the-blank, essay, etc.
- ~~Training and Experience Evaluations with links to jobs~~
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- ~~Metadata recorded and tracked~~
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MetaCat

Question Authoring

3+ question types with rich media
- ✓ Multiple-choice, matching, fill-in-the-blank, essay, etc.
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btlSurpass

Question Authoring

15+ question types with rich media
- ✓ Multiple-choice, matching, fill-in-the-blank, essay, etc.
- ~~Training and Experience Evaluations with links to jobs~~
- ✓ Supports video and audio based items
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