

**DEPARTMENT OF PUBLIC UTILITIES
FISCAL – CAPITAL IMPROVEMENTS SECTION
REQUEST FOR LEGISLATION FORM**

DATE SUBMITTED TO FISCAL: October 21, 2009 **PROJECT ENGINEER:** Gary Gilbert

PROJECT NAME: Clintonville Main **CIP #:** 650681 **\$** 23,897.00

VENDOR NAME: Malcolm Pirnie, Inc.

TYPE: Engineering Agreement: _____ Engineering Agreement Modification: X
Construction Contract: _____ Construction Contract Modification: _____
Guaranteed Maximum Cost Agreement: _____ Reimbursement: _____
Waive Competitive Bidding Provisions:* _____ Other: _____

DESIGNATION: Emergency _____ 30-Day X

JUSTIFICATION FOR EMERGENCY DESIGNATION:

OTHER DIVISION/AGENCIES PARTICIPATING:
(Provide project name, amount and contact information)

None

RFSQ & RFP INFORMATION (Engineering Only):

- 1) What companies sent in an RFSQ and when were they received? See Director's Legislation Information for consultant listing. RFSQ's were received November 25, 2002
- 2) When were the RFP's received? RFP's were received on May 23, 2003.
- 3) State the scoring criteria and how the recommended bidder was determined? The RFSQ's were ranked as shown on the Director's Legislation Information sheet. The first nine ranked on the RFSQ list were then given the opportunity to submit technical proposals on one contract. The three consultants selected to present proposals on this contract were EMH&T, Malcolm Pirnie, Inc. and ms consultants. The three were then evaluated on two criteria: Quality of the technical proposal – 50 possible points
Feasibility of the technical proposal including distribution of work hours – 50 possible points

NOTES & OTHER INFORMATION:

In addition to submitting this form, attach the following:

Construction Contracts

- ☐ Electronic Information Sheet
- ☐ Electronic Map (not necessary for Citywide or Plant Proj.)
- ☐ Electronic Bid Waiver (if applicable)*
- ☐ Electronic Bid Tabulation (if not prepared by Fiscal)
- ☐ Electronic Quality Factor Form (if not prepared by Fiscal)
- ☐ Successful bid book and 5 blank books

Engineering Agreements

- ☐ Electronic Information Sheet
- ☐ Electronic Map
- ☐ Electronic Bid Waiver (if applicable)*
- ☐ Electronic Engineering Agreement
(Incl. appendices for Time Schedule, Labor
Hours, Cost Summary, and Design/Maps)