



John R. Kasich, Governor  
Mary Taylor, Lt. Governor  
Craig W. Butler, Director

April 24, 2017

Joshua Harmon, Chief Environmental Specialist  
Franklin County Municipal Court  
375 South High Street, 15th Floor  
Columbus, Ohio 43215

Dear Mr. Harmon:

Congratulations, your **2017 Litter Management Grant** application has been accepted for funding. Enclosed are two copies of the grant agreement that must be signed by both the grantee and the Ohio Environmental Protection Agency. In addition, the grantee must complete and sign the Ohio Department of Administrative Services, Standard Affirmation Form. As part of the grant process and in response to Executive Order 2011-12K, the grantee through the Standard Affirmation Form agrees that they will not perform services requested under the grant agreement outside of the United States.

Your responsibilities in this process are to ensure the following:

1. All appropriate local officials carefully review the entire grant agreement;
  2. The authorized official designated on the application endorsement page signs and dates each grant agreement along with the Department of Administrative Services, Standard Affirmation Form, original signatures (no signature stamps or copies); and
  3. Return all documents (both original grant agreements and the Department of Administrative Services, Standard Affirmation Form) to the address below by **May 19, 2017**.
- Ohio Environmental Protection Agency  
Division of Environmental & Financial Assistance  
P.O. Box 1049  
Columbus, OH 43216-1049
4. Grantees are required to attend a **mandatory** grant administration meeting to review the operational and reporting requirements established by the agency. This meeting must be attended by both the grantee and co-operating enterprise if applicable, at which time; you will receive an original copy of the fully executed grant agreement.

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The grant administration meeting will be held at the following location and time:

June 29, 2017  
10:00 AM – 12:00 Noon  
Ohio Department of Transportation  
(Lower Level Auditorium)  
1980 West Broad Street  
Columbus, Ohio 43223

If you have any questions, please contact Marie Barnett, Grants Administrator, at [marie.barnett@epa.ohio.gov](mailto:marie.barnett@epa.ohio.gov), or by calling (614) 705-1019.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig W. Butler". The signature is stylized with a large initial "C" and "B".

Craig W. Butler  
Director