

---

---

**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM  
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF  
COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

---

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: Formal bids, SA001666, were solicited and two responses were received. Neither bidder provided pricing for all items. One of the bidders was determined to be non-responsive for a material defect in their bid submission. Their pricing was lower on many items and they could provide the recycled items requested in the bid while the other bidder could not.

---

2. Informal bid procedure used:       Yes       No      Explain:

Both companies that responded to the formal bid were given an opportunity to provide informal quotes. Both companies extended offers of the pricing they submitted to the formal bid, SA001666 as the pricing for the in formal bid.

---

3. Informal bids received and prices for each:

Both companies extended offers of the pricing they submitted on the formal bid as pricing for the informal bid. The award recommendation is for awards to be made to the lowest, responsive, responsive and best bidder for each item.

---

4. If lowest bid was not accepted, Explain:

---

Ordinance No.: \_\_\_\_\_  
Approved By: Authorized Approval on Corresponding Legislative File

---

---