
CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

The Agilent ChemStation software is proprietary software that is distributed by Agilent Technologies. The GC/MS instruments which will be using this software for operation were also manufactured by Agilent Technologies.

3. Describe efforts to determine/verify that the company is the sole source:

This software upgrade is the only software that can be used to operate the existing Agilent Technologies GC/MS instruments that are being used in the Drug Identification section of the Crime Laboratory. There are no available alternatives.

4. Indicate how the price or fee structure was determined:

Agilent Technologies was contacted in order to obtain a quote for the software upgrade. After receiving the initial quote for \$5503.00, Agilent was contacted again to see if the price could be reduced. Since no familiarization at installation is necessary for this software, Agilent removed this line item from the quote and also provided an additional discount, which resulted in a total savings of \$1490.60 from the original quote.

Ordinance No.: _____

Approved By: Authorized Approval on Corresponding Legislative File
