

**CITY OF COLUMBUS  
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:  
(Why no other individual or business is capable of supplying the needed item)

- ☐ sole manufacturer/distributor
- ☒ sole company offering this unique service (manufacturer's warranty/product support)
- ☐ other \_\_\_\_\_

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2. Describe efforts to determine that the company was a sole source:

The Ohio State is the only academic medical center in the region with expertise in sexual health clinics and other aspects of HIV, syphilis and gonorrhea data analysis.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

N/A- the data analysis for this project is unique. As described above the project requires specific, local data interpretation surrounding various sexually transmitted infections.

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4. Indicate how the price or fee structure was determined:

A line item budget for each of the service areas are included within this contract. Following an approved budget. The budget shall reflect the budget awarded for this grant period outlined in the contract. All invoices shall reflect the approved budget.

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ORDINANCE #:

APPROVED BY:

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*Authorized Approval on Corresponding Legislative File*

DATE:

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