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**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM  
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF  
COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

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1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: The vendor is the sole source provider of the needed items.

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2. Informal bid procedure used:  Yes  No Explain:

The vendor Upstate Wholesale Supply (DBA Brite Computers) is the sole source provider of the computer accessories needed. The computers provided by the vendor are part of a State Term Contract, but the accessories are not, thus a sole source letter was provided to procure those items.

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3. Informal bids received and prices for each:

Quote received from the sole source provider for the Fujitsu mobile computer mounting platforms and socking stations was \$55,016.00

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4. If lowest bid was not accepted, Explain:

n/a

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Ordinance No.: 2450-2019

Approved By: Authorized Approval on Corresponding Legislative File

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