

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend and existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Cost savings with a relatively short delivery time

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2. Detailed explanation of reason (must be completed by division):

Formal bids for the purchase of Police Cruisers were received in 2009 via SA#003433. This bid has expired; however, Statewide Ford has agreed to hold their pricing from the originally bid of \$25,563.00 per vehicle for 2011 models. Information provided by the industry suggests that the City will save approximately \$1,200.00 per vehicle by taking advantage of this opportunity to buy the vehicles now.

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3. Informal procedure used: Formal bid was used in 2009 to purchase 2010 vehicles; vendor to keep pricing the same for 2011 models.

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each:

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5. If lowest bid was not accepted, explain criteria for award:

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ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:

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