

## Steege, Jerry K.

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**From:** Kelsey, Mark  
**Sent:** Thursday, October 18, 2012 3:18 PM  
**To:** Cofield, Alex A.  
**Cc:** Johnson, Daniel L.; Abdulshafi, Abdulshafi A.; Atkinson, Jennifer L.; Austin, Patti A.; Bauman, Max A; Bell, Timothy A.; Bowman, Randall; Cordetti, Steven R.; Crabill, Melanie J.; Figley, Russ U.; Gallagher, Jennifer L.; Giffin, Benjamin M.; Johnson, Daniel L.; Lewis, William A.; Lundine, Mark A.; Miller Jr, Richard A.; O'Callaghan, Timothy L.; Parks, Duane M.; Roberts, Doug; Robinson, Valuise E.; Steege, Jerry K.; Stephens, Thomas H.; Tilton, Rick C.; Wentzel, Steve J.; Zahran, Hassan Y.  
**Subject:** RE: RECOMMENDATION: Roadway Improvements - Materials Testing and Inspection

I approve of the recommended consultant for selection

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**From:** Cofield, Alex A.  
**Sent:** Wednesday, October 17, 2012 3:35 PM  
**To:** Kelsey, Mark  
**Cc:** Johnson, Daniel L.; Abdulshafi, Abdulshafi A.; Atkinson, Jennifer L.; Austin, Patti A.; Bauman, Max A; Bell, Timothy A.; Bowman, Randall; Cofield, Alex A.; Cordetti, Steven R.; Crabill, Melanie J.; Figley, Russ U.; Gallagher, Jennifer L.; Giffin, Benjamin M.; Johnson, Daniel L.; Kelsey, Mark; Lewis, William A.; Lundine, Mark A.; Miller Jr, Richard A.; O'Callaghan, Timothy L.; Parks, Duane M.; Roberts, Doug; Robinson, Valuise E.; Steege, Jerry K.; Stephens, Thomas H.; Tilton, Rick C.; Wentzel, Steve J.; Zahran, Hassan Y.  
**Subject:** RECOMMENDATION: Roadway Improvements - Materials Testing and Inspection

**To:** Mark Kelsey, Director  
Department of Public Service

**From:** Alex Cofield, Capital Fiscal Manager

**Date:** October 17, 2012

**Subject:** Roadway Improvements – Materials Testing and Inspection

The Department of Public Service solicited Requests for Proposals for the Roadway Improvements – Materials Testing and Inspection Contract. The budget is \$150,000; amount of the contract shall be \$150,000 funded by DPS cash.

The intent of this contract is to provide the Department of Public Service with continuing, contractual access to additional resources that are necessary to provide various material testing and inspection expertise for the Department to complete its capital and operating budget commitments. The Department anticipates submitting planned requests to modify this contract as the operational need arises and as funding capacity will allow over the three year term of this contract.

The project was formally advertised on the Vendor Services web site from September 20, 2012, to October 11, 2012. The city received two (2) responses. All proposals were deemed responsive and were fully evaluated when the Evaluation Committee met on October 17, 2012. The responding firms were:

CONSULTANT/ Subconsultant	Business Enterprise Status	Contract Compliance No.	Active	% of work	% Majority % Other
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<b>CTL Engineering, Inc.</b>	<b>AS1</b>	<b>310680767</b>	<b>Y</b>	<b>not given</b>	<b>100% Other</b>
DHDC Engineering Consulting Services	AS1	320376762	Y	not given	
<b>Resource International</b>	<b>FBE</b>	<b>310669793</b>	<b>Y</b>	<b>100%</b>	<b>100% Other</b>

This RFP Evaluation Committee included three (3) voting members from the Department of Public Service – Jennifer Gallagher, Hassan Zahran and Randall Bowman. Mr. Zahran was unable to attend, but Mr. Bowman presented his scores. Other attendees included Jennifer Atkinson. A representative from EBOCO was invited to attend, but declined.

CTL Engineering received 91.67 points from the Evaluation Committee (out of a possible 100). The next closest firm was Resource International, Inc. with 87.00 points.

The following is a list of the results of the Evaluation Committee’s assessment of the two evaluated proposals for your final selection.

CTL Engineering	91.67
Resource Int., Inc.	87.00

The Committee would like to submit CTL Engineering for the Director’s review and recommendation. The Committee felt that CTL Engineering submitted the strongest overall proposal for the following reasons:

1. CTL’s proposal included a strong Project Manager with relevant experience.
2. CTL partnered with another firm.
3. In their proposal, CTL emphasized the importance of responding quickly and with little notice.
4. CTL’s team members had past experience with both Columbus and ODOT projects.

Per City Code 329.14(h), please provide direction for proceeding on this project by replying to this e-mail. Four options include:

1. Approve of the committee’s recommendation, CTL Engineering
2. Reject the committee’s recommendations and designate a firm
3. Call for an oral presentation of the two firms
4. Other

**Alex Cofield**

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