

**BID WAIVER INFORMATION FORM  
TO ACCOMPANY LEGISLATION  
(LIMIT YOUR RESPONSE TO THIS SHEET)**

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
  - item to be purchased is of a perishable nature
  - need to extend an existing contract
  - there is not enough time to obtain formal bids to satisfy need
  - non-price error on either the bidder's or the City's part in the bid proposal
  - a new law or regulation requires immediate compliance
  - other – The Public Safety Department is requesting a bid waiver on the purchase of a mobile driving simulator for permanent use within the Division of Fire as the bid amount offered by Sim-Tech (\$449,500.00) was lower than the bid amount offered by Doron Precision Systems (\$555,943.00).
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2. Detailed explanation of reason (must be completed by division):

The Division of Fire (CFD) is in need of purchasing a mobile driving simulator lab will be used for initial CFD recruit driver training, annual continuing education (CE), and vehicle incident remedial training for all CFD personnel. After a review of the alternate driving simulator's product specifications, the CFD Training Bureau, along with Research and Innovation (R&I), determined that Doron's driving simulator system more adequately met their training needs for recruit training, CE and remedial training as the Doron system offered the "Crew Resource Management" (CRM) capability in that the Doron Model #660 driving simulator has the officer's seat installed beside the driver's seat. The alternate product bid by Sim-Tech would need to build/add a 2<sup>nd</sup> seat directly behind the driver's seat, not immediately next to it, which would not lend itself to CFD's CRM training where the officer's seat is immediately beside the recruit driver's seat to optimize interpersonal interactions.

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3. Informal procedure used:

- telephone quotations
  - written quotations
  - negotiations
  - formal bids
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4. Informal bids received and prices for each:

See attached quote.

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5. If lowest bid was not accepted, explain criteria for award:

N/A

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APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_\_  
(Authorized Signature)