

(Attachment ORD2310-2003budget)

CONSOLIDATED PLAN

2004 USE OF FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT
HOME

EMERGENCY SHELTER GRANT

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS



MAYOR MICHAEL B. COLEMAN

CITY OF COLUMBUS, OHIO

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2004 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

I. ACTIVITIES AND FUNDING LEVELS

A. AFFORDABLE HOUSING & NEIGHBORHOOD DEVELOPMENT

| 1. Department of Development | <u>CDBG Request</u> | <u>Page #</u> |
|---|---------------------|---------------|
| Acquisition and Relocation Compliance Staff | \$51,894 | 8 |
| Affordable Housing Opportunity Fund—CDBG | 2,065,061 | 8 |
| Code Enforcement | 537,623 | 8 |
| Emergency Repair Program | 300,000 | 8 |
| Environmental Nuisance | 349,656 | 9 |
| Fiscal Office—Rehab | 82,215 | 9 |
| Homebuyer Counseling & Housing Development | 443,000 | 9 |
| Columbus Housing Partnership (\$180,000) | | |
| Community Development Collaborative of Greater Columbus (\$45,000) | | |
| Community Research Partners (\$30,000) | | |
| Community Shelter Board (\$10,000) | | |
| Homes on the Hill (\$43,000) | | |
| MORPC-Joint Columbus/Franklin Co. Housing Advisory Board (\$10,000) | | |
| MORPC – Homebuyer Counseling (\$25,000) | | |
| YWCA Homeless Facility (\$100,000) | | |
| Homeowner Assistance Staff | 1,253,004 | 9 |
| Housing Administration | 168,946 | 9 |
| Housing Development and Finance Staff | 156,406 | 9 |
| Housing Services Staff | 325,879 | 10 |
| Land Management | <u>201,767</u> | 10 |
| Subtotal Development | \$5,935,451 | |
| 2. Department of Public Service | | |
| Neighborhood Commercial Revitalization (NCR) Engineering | \$147,897 | 10 |
| Neighborhood Clean-up | 5,000 | 10 |
| SURF Program | <u>156,072</u> | 10 |
| Subtotal Public Service | \$308,969 | |
| 3. Department of Finance | | |
| Loan Servicing Contract | \$350,000 | 10 |
| Subtotal Finance | \$350,000 | |
| TOTAL AFFORDABLE HOUSING & NEIGHBORHOOD DEVELOPMENT | \$6,594,420 | |

B. ECONOMIC DEVELOPMENT

| Department of Development | <u>CDBG Request</u> | <u>Page #</u> |
|---|----------------------------|----------------------|
| Business Development Office | \$426,973 | 11 |
| Business Financing Office | 218,860 | 11 |
| Chamber/Small Business Development Center | 27,000 | 11 |
| Columbus Urban Growth Corporation | 225,000 | 11 |
| Economic & Community Development Fund | 1,626,689 | 11 |
| Neighborhood Commercial Development | 396,694 | 12 |
| Neighborhood Support Fund | <u>531,000</u> | 12 |
| Columbus Neighborhood Design Assistance Center (\$231,300) | | |
| East Fifth Avenue Business Association (\$2,700) | | |
| Franklinton Board of Trade (\$30,600) | | |
| Greater Hilltop Community Development Corporation (\$36,900) | | |
| Greater Linden Business Net (\$2,700) | | |
| Greater Linden Development Corporation (\$54,000) | | |
| Livingston Ave Collaborative for Community Development (\$13,500) | | |
| Long Street Business Association (\$14,400) | | |
| Main Street Business Association (\$36,900) | | |
| Milo Grogan (\$2,700) | | |
| Mt. Vernon Avenue District Improvement Association (\$14,400) | | |
| Olde Towne Quarter (\$2,700) | | |
| Parsons Avenue Merchants Association (\$23,400) | | |
| Short North Business Association (\$32,400) | | |
| University Community Business Association (\$32,400) | | |
| TOTAL ECONOMIC DEVELOPMENT | \$3,452,216 | |

C. PUBLIC SERVICES**1. Department of Development**

| | | |
|---|----------------|----|
| Homeless Prevention and Crisis Transition Program | \$420,000 | 12 |
| Public Service Competitive Fund | <u>238,930</u> | 12 |
| Subtotal Development | \$658,930 | |

2. Department of Recreation and Parks

| | | |
|-----------------------------|------------------|----|
| School's Out Program | <u>\$243,427</u> | 13 |
| Subtotal Recreation & Parks | \$243,427 | |

3. Health Department

| | | |
|---------------------------------|----------------|----|
| Pregnancy Support Program | \$95,838 | 13 |
| Sexual Health Awareness Program | <u>169,572</u> | 13 |
| Subtotal Health | \$265,410 | |

| 4. | Mayor's Office of Education | <u>CDBG Request</u> | <u>Page #</u> |
|-----------|------------------------------------|----------------------------|----------------------|
| | Capital Kids Program | <u>\$250,000</u> | 13 |
| | Subtotal Education | \$250,000 | |
| | TOTAL PUBLIC SERVICES | \$1,417,767 | |

(Note: Portions of some activities listed under A. and B. above contain public service elements and must also be included in the Public Service Cap. See Page 7 for additional information.)

D. ADMINISTRATION AND PLANNING

| | | | |
|-----------|--|--------------------|----|
| 1. | Department of Development | | |
| | Clerical Support | \$169,319 | 14 |
| | Columbus Compact | 121,500 | 14 |
| | Fiscal and Legislation | 241,054 | 14 |
| | Historic Preservation | 70,974 | 14 |
| | Neighborhood & Agency Programs | 299,566 | 14 |
| | Neighborhood Planning | <u>200,835</u> | 14 |
| | Subtotal Development | \$1,103,248 | |
| 2. | Department of Finance | | |
| | Fair Housing Services Contract | \$188,814 | 15 |
| | Grants Management Staff | <u>451,273</u> | 15 |
| | Subtotal Finance | \$640,087 | |
| 3. | Health Department | | |
| | AIDS Housing Program Staff | <u>\$51,038</u> | 15 |
| | Subtotal Health | \$51,038 | |
| | TOTAL ADMINISTRATION & PLANNING | \$1,794,373 | |

(Note: Portions of some activities under A. and B. above contain administration and planning elements and must also be included in the Administration and Planning Cap. See page 7 for additional information.)

TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT **\$13,258,776**

| | | |
|------------|--|---------------------|
| II. | PROJECTED SOURCES AND AMOUNTS OF REVENUE | |
| A. | <u>ENTITLEMENT FUNDS</u> | \$8,000,000 |
| B. | <u>PROJECTED PROGRAM REVENUES</u> | |
| | Reprogramming of Prior Year Projects | \$1,428,481 |
| | Housing Loan Repayments | 1,905,480 |
| | Economic Development Loan Repayments | 1,628,709 |
| | Other Revenues | <u>381,106</u> |
| | Total Program Revenues | \$5,343,776 |
| | TOTAL PROJECTED RESOURCES | \$13,343,776 |
| | Less Interest Earnings Payable to HUD | <u>(85,000)</u> |
| | TOTAL RESOURCES AVAILABLE FOR 2004 ACTIVITIES | \$13,258,776 |

III. 2004 CDBG FUNDING LIMITS

The CDBG program has regulated funding limits, which are commonly called “caps”. Planning and administration activities are limited to 20 percent of the program year’s entitlement grant and program income. Public service activities are limited to 15 percent of the program year’s entitlement grant and prior year program income. The table below describes the proposed activities that comprise the City of Columbus cap restrictions.

| Activity Title | Planning/ Administration | Public Service |
|---|-----------------------------|-------------------|
| Department of Development: | | |
| Clerical Support | \$169,319 | |
| Fiscal and Legislation | 241,054 | |
| Business Development Office | 426,973 | |
| Columbus Compact | 121,500 | |
| Chamber / Small Business Development Center | 27,000 | |
| Neighborhood Support Fund | 13,500 | |
| Neighborhood and Agency Programs | 299,566 | |
| Public Service Competitive Fund | | \$238,930 |
| Neighborhood Planning | 200,835 | |
| Historic Preservation | 70,974 | |
| Homebuyer Counseling and Housing Dev. contracts | 95,000 | 248,000 |
| Homeless Prevention and Crisis Transition Program | | 420,000 |
| Department of Finance: | | |
| Columbus Urban League – Fair Housing Contract | 188,814 | |
| Grants Management Staff | 451,273 | |
| Health Department: | | |
| Aids Housing Staff | <u>51,038</u> | |
| Pregnancy Support Program | | 95,838 |
| Sexual Health Awareness Program | | 169,572 |
| Mayor’s Office of Education: | | |
| Capital Kids Program | | 250,000 |
| Recreation and Parks Department: | | |
| Schools Out Program | | <u>243,427</u> |
| Total | \$2,356,846 | \$1,665,767 |
| Cap Calculation: | | |
| Projected 2004 Entitlement Grant | \$8,000,000 | \$8,000,000 |
| Projected 2004 Program Income/ 2003 Program Income | <u>3,830,295</u> | <u>4,057,833</u> |
| Total | \$11,830,295 | \$12,057,833 |
| Planning/Administration and Public Service Caps (20% & 15%) | \$2,366,059 | \$1,808,675 |
| 2004 CDBG Budget – Proposed Cap Percentage | 19.92% | 13.81% |

2004 COMMUNITY DEVELOPMENT BLOCK GRANT

IV. DESCRIPTION OF ACTIVITIES AND FUNDING OBJECTIVES

A. AFFORDABLE HOUSING AND NEIGHBORHOOD DEVELOPMENT

DEPARTMENT OF DEVELOPMENT

Acquisition and Relocation Compliance Staff (\$51,894)

The Acquisition and Relocation staff reviews all CDBG and Empowerment Zone activities for compliance with the Federal Uniform Acquisition and Relocation (UAR) Act, develops or reviews relocation plans and monitors implementation of those plans. They provide technical assistance and training to City Economic Development and Housing divisions, the Columbus Compact and other recipients of CDBG or Empowerment Zone funds. Additionally, they provide optional relocation assistance to low- and moderate-income individuals required to vacate units due to code enforcement orders.

It is estimated that staff will conduct 300 reviews for UAR compliance and assist 50 households with optional relocation services.

Affordable Housing Opportunity Fund—CDBG (\$2,065,061)

The Affordable Housing Opportunity Fund activities include:

- A) Homeownership Assistance Program (HAP)- Provides home repair loans and grants of up to \$20,000 plus additional grants to control lead-based paint hazards in Neighborhood Investment Districts and Neighborhood Pride areas. An estimated 96 low- and moderate-income households in Neighborhood Pride areas will benefit.
- B) Home Modification Program- Provides up to \$15,000 grants to homeowners and up to \$10,000 for owners of rental property with income-eligible disabled tenants, to make accessibility modifications. An estimated 14 low- moderate-income households will benefit from this program.
- C) Chores- Provides up to \$800 of minor home maintenance to an estimated 125 senior citizens.
- D) Homeownership Development Program (HDP)- Provides incentive financing for the creation of homes for sale with priority in the Neighborhood Investment Districts. An estimated 8 new or rehabilitated homes will be sold to low- and moderate-income buyers.

Code Enforcement (\$537,623)

The Code Enforcement Program is responsible for property inspections and issues notices and orders to property owners who are in violation of the Columbus City Code. Inspectors meet with residents, owners and others to resolve issues that impact the health and safety of citizens. They offer testimony in court cases involving non-compliant owners. Staff makes referrals to other divisions and agencies as needed and are major participants in Neighborhood Pride initiatives.

This unit will make more than 3,000 inspections in 2004.

Emergency Repair Program (\$300,000)

The Emergency Repair program responds to emergency conditions of electrical, plumbing and heating systems as identified in the Columbus Housing Code. The program protects the health and safety of the occupants of residential property and allows them to remain in their homes. CDBG funds are requested for contracts with licensed HVAC, plumbing, electrical, and specialty repair firms.

165 emergency repairs will be completed.

Environmental Nuisance (\$349,656)

The Environmental Nuisance program eliminates harmful environmental conditions within the Community Development Service Area. It is made up of two programs: Environmental Blight Abatement and Weed and Solid Waste Abatement. Environmental Blight Abatement cleans up alleys and vacant lots and boards up vacant, unsecured structures. Weed and Solid Waste Abatement cuts high grass and noxious weeds and removes solid waste from vacant lots and structures. These activities are necessary to ensure and maintain a safe and healthy environment. CDBG funds are requested for staffing.

This program will maintain approximately 190 vacant lots for the Land Management Program. In addition, the program will contract for weed cutting and solid waste disposal for approximately 1,000 vacant lots and lots with unoccupied structures.

Fiscal Office—Rehab (\$82,215)

The Fiscal-Rehab unit is responsible for financial record keeping for the housing rehabilitation program. Responsibilities include tracking program funds, report preparation, data base management, contract payments and accounts payable. CDBG funds are requested for staffing.

Homebuyer Counseling and Housing Development (\$443,000)

These funds provide grants for activities that are needed for the City to implement its housing programs and revitalize neighborhoods. This activity will fund: the Community Development Collaborative (to administer 6 contracts with Community Housing Development Organizations (CHDO's) and Community Development Corporations for capacity-building); the YWCA Interfaith Hospitality Network (for development of a 50-unit homeless families facility); grants, for homebuyer counseling and education to Columbus Housing Partnership, Homes on the Hill and the Mid-Ohio Regional Planning Commission (MORPC); MORPC for the Joint Columbus and Franklin County Housing Advisory Board (to review 4-6 applications for multi-family tax exempt revenue bonds); the Community Shelter Board (for preparation of the HUD Continuum of Care application); and, grant assistance for preparation of the Consolidated Plan.

Homeowner Assistance Staff (\$1,253,004)

Staff implements the Homeownership Assistance Program, Emergency Repair Program, Home Modification Program and Chores Program. Activities consist of processing applications, feasibility assessments, preparation of rehabilitation specifications, regulatory compliance, assisting homeowners in the bid process, construction management and processing of draws and change orders. Additionally, staff perform construction draw inspections for Homeownership and Rental Housing Production/Preservation projects, review rehab specs for Homeownership Development projects and prepare rehab specs for Land Bank properties in the CDBG service area.

Housing Administration (\$168,946)

Staff manages and administers all housing programs including the Affordable Housing Opportunity Fund (Homeownership Assistance Program, Home Modification Program, Chores, Homeownership Development Program), Emergency Repairs, Mobile Tool Library, Homebuyer Counseling and Housing Development and Acquisition and Relocation Compliance. Staff also administers the Residential Tax Incentive Program and oversees the Lead Safe Columbus program.

See individual program descriptions for proposed accomplishments.

Housing Development and Finance Staff (\$156,406)

Provides staff and expenses to implement the Homeownership Development Program, Down Payment Assistance Program, Rental Production/Preservation Program and to manage the city's housing loan portfolio.

See Affordable Housing Opportunity Fund description for proposed accomplishments.

Housing Services Staff (\$325,879)

Funds provide staff and expenses to operate the Mobile Tool Library. The Mobile Tool Library also provides tools for 30 events such as community clean-ups, park beautification, community gardens and playgrounds and Pride Community Night events. Staff also provides feasibility assessments, specifications and referrals in the Neighborhood Pride areas.

The Mobile Tool Library will loan 1,300 tools to homeowners.

Land Management (\$201,767)

The Land Management Program allows the City to designate and acquire certain tax delinquent properties for redevelopment. The general purpose is to identify, acquire, maintain, and evaluate properties to be sold or held for future redevelopment. Vacant land will be sold for infill housing, small business expansions, commercial redevelopment projects and green space. Structures will be sold for rehabilitation, demolition for new builds, pocket parks, and yard expansions. The goal of the program is to turn non-productive land in city neighborhoods into productive assets. CDBG funds are requested for personnel costs, office supplies, and other associated program costs, including real estate taxes, title searches, filing fees, and water and sewer charges.

It is estimated that foreclosure requests to the county of tax delinquent properties will increase in 2004. The number of lots obtained and available for infill development is estimated to increase by 20% and the number of houses available for rehab is estimated to increase by 15%.

DEPARTMENT OF PUBLIC SERVICE

Neighborhood Commercial Revitalization (NCR) Engineering (\$147,897)

The Public Service Department provides coordination of design and legislation for NCR and Urban Infrastructure Recovery Fund (UIRF) projects that address needed capital improvements in central city neighborhoods. CDBG funds are requested for staffing.

Staff will coordinate and design 100 projects.

Neighborhood Clean Up (\$5,000)

Funds will be used to provide tools/supplies/materials to the Refuse Collection Division's Keep Columbus Beautiful (KCB) program that participates in neighborhood clean-up campaigns.

SURF Program (\$156,072)

The Summer Urban Repair and Fix-Up (SURF) program will provide blight abatement activities in Columbus neighborhoods and Neighborhood Commercial Revitalization (NCR) areas using employment-training programs for low-income youth during the summer of 2004.

Work projects will focus on ten areas/neighborhoods and NCR strips utilizing fifty-five youth participants to conduct clean-up operations.

Department of Finance

Loan Servicing Contract (\$350,000)

Provides funding for a loan-servicing contract that will assist in the administration of the City's housing and economic development loan portfolio.

B. ECONOMIC DEVELOPMENT

DEPARTMENT OF DEVELOPMENT

Business Development Office (\$426,973)

The Business Development Office strives to keep existing Columbus businesses growing and to bring new businesses and jobs to the City. This is accomplished via site and infrastructure research, coordinating financial assistance and capital improvement packages, employment assistance and networking with local, state and federal governments, as well as the private sector, to meet the needs of Columbus' existing and prospective businesses.

The work of the Business Development Office will directly impact 1,400 jobs and stimulate approximately \$120 million in new business development investment for Columbus. The Business Development Office will also continue to help oversee implementation of the \$200,000 US EPA Brownfield Pilot Grant and, in collaboration with the Franklin County Department of Human Services, the new workforce development initiative known as First Source.

Business Financing Office (\$218,860)

The Business Financing Office implements various economic development loan programs. This unit implements and manages the City's economic development loan portfolio, initiates inner-city economic growth through loan activity, and manages numerous contracts as part of an effort to encourage growth through public/private partnership both within and outside of the Empowerment Zone. CDBG funds are requested for staffing, supplies, materials and services.

See the Economic and Community Development Fund narrative for proposed accomplishments.

Chamber/Small Business Development Center (\$27,000)

This program continues a contract with the Greater Columbus Chamber of Commerce to provide technical assistance for small businesses through the Small Business Development Center (SBDC). A network of more than 140 volunteers gives assistance to individual clients on virtually every type of business problem, including financing, marketing, personnel and cash flow.

The program will provide business counseling to 150 small businesses and assist 5-10 working capital clients to locate mentors.

Columbus Urban Growth Corporation (\$225,000)

The Columbus Urban Growth Corporation will acquire and develop unused or underutilized land on behalf of the Development Department in targeted areas and will find appropriate commercial and industrial uses for these properties to create economic opportunity for residents in the area. Columbus Urban Growth will also assist with marketing properties, identifying job training and transportation (to the work site) opportunities and help design infrastructure and business assistance incentive packages.

The primary focus of the budgeted activity will be continued development of West Edge Business Park to create or relocate 500 jobs, ongoing development of the Four Corners Site to create 62 jobs and land assembly for future residential and commercial development at Long and Taylor Avenues.

Economic and Community Development Fund (\$1,626,689)

This fund provides working capital to small expanding businesses with an emphasis on minority-owned companies. The fund also provides fixed asset financing to business borrowers who create jobs through expansion. Loans will leverage and/or reduce the cost of business borrowing. In addition, the Economic and Community Development Fund consists of a variety of interrelated strategies coordinated to enhance the image of each business corridor. A variety of lending tool provisions under this program offer attractive financing terms to spur investment.

It is projected that this fund will directly impact the creation of 150 jobs through loans in 2004. At least 8 loans will be for acquisition and/or rehabilitation in the Neighborhood Commercial Revitalization (NCR) Districts and at least 20 grants will be made for storefront rehabilitation in the NCR districts.

Neighborhood Commercial Development (\$396,694)

Staff members of the Neighborhood Commercial Development Program implement the City's initiatives in neighborhood revitalization programs. These initiatives include: implementation of the Neighborhood Commercial Revitalization (NCR) program; initiation and underwriting of loans, grants and equity investments that stimulate neighborhood reinvestment; training and technical assistance to existing and prospective businesses as well as NCR business associations, in order to increase their knowledge of available tools that stimulate and sustain neighborhood reinvestment; portfolio management, as well as loan servicing oversight of NCR loans and investments; oversight of design and financial packaging services from the Neighborhood Design Assistance Center; and identifying additional resources to augment the NCR and Neighborhood Economic Development Fund (NEDF) programs. CDBG funds are requested for personnel and related operating expenses.

In 2004 staff of the NCR program will provide on-going technical assistance and at least 6 training activities for NCR business associations, members and prospective businesses; process loans, grants and equity investment projects to qualifying businesses and CDC/NCR districts; provide quarterly reports of loan and portfolio performance as well as take appropriate corrective action on non-performing loans; and, conduct monthly meetings as well as at least four field meetings to review the design, installation and/or financing of recommendations made by the Neighborhood Design Assistance Center.

See Economic and Community Development Fund narrative for proposed accomplishments.

Neighborhood Support Fund (\$531,000)

The Neighborhood Support Fund was established to provide a source of funding for neighborhood-based organizations to develop and implement their economic development projects, initiatives, and services. Design services are provided to enhance the image and viability of each business corridor. The fund will provide administrative funding for Community Development Corporations, neighborhood-based organizations and business associations.

Design services will be provided for 45 commercial buildings located in designated areas. Eight business associations will provide training and seminars to area businesses. Ten business associations will provide marketing materials and business directories to area residents and businesses. Eight business associations will provide a quarterly newsletter or newspaper to the residents of Columbus. One organization will initiate a commercial development project in their neighborhood. Twelve business associations will refer area businesses to the City for funding for acquisition and rehabilitation of commercial property.

C. PUBLIC SERVICE

DEPARTMENT OF DEVELOPMENT

Homeless Prevention and Crisis Transition Program (\$420,000)

The Community Shelter Board utilizes these funds to provide assistance to households in danger of losing their housing and to provide homeless households with funds to find transitional or permanent housing.

530 households will be served.

Public Service Competitive Fund (\$238,930)

In compliance with the City's Consolidated Plan, the Public Service Competitive Fund represents the Department's commitment to the maintenance and enhancement of critical public or social services.

Staff will work with at least 6 social service agencies to provide workforce training, education and other linkages to high growth job markets.

DEPARTMENT OF RECREATION & PARKS

School's Out Program (\$243,427)

By providing a mini-camp for children 6 to 12 years of age that operates during all periods throughout the year when school is not in session, the School's Out Program is designed to especially benefit the children of working parents. School's Out offers a day long, well supervised program that allows children to take part in a variety of recreational, educational, cultural, and physical fitness activities in a safe and secure environment. CDBG funds are requested for personnel costs, supplies, food, transportation and equipment.

The program will serve over 600 participants and their parents.

DEPARTMENT OF HEALTH

Pregnancy Support Program (\$95,838)

This program identifies high-risk pregnant women through active community outreach. Services include door-to-door distribution of information, mobile pregnancy testing, and prenatal and postpartum care referrals/linkages to needed community services. The program is housed within the Home Care and Hospice cluster in the Maternal & Child Health Team. The team promotes collaboration and provides additional comprehensive services to the women identified by Pregnancy Support. CDBG funds are requested for staffing.

The program will administer 300 pregnancy tests. 60 clients will be identified and assisted during pregnancy and six weeks post delivery.

Sexual Health Awareness Program (\$169,572)

This project will benefit low- moderate- income persons by reducing STD/HIV infections, unwanted pregnancies, and high-risk sexual activities among this population. Outreach occurs in all areas of Columbus thru schools, churches and community groups and provides education about sexually transmitted diseases and HIV. Outreach activities in the targeted communities are focused on high-risk youth and include referrals to the community based Sexual Health Awareness Clinic (SHAC). Activities will be carried out by a Disease Intervention Specialist and Public Health Nurse, as well as through collaborative efforts with the community agency partnerships, churches, schools and drug rehabilitation centers for youth. CDBG funds are requested for staffing and supplies.

During the past year the SHAC has maintained a location in the Cleveland Avenue COTA building in conjunction with the Columbus Health Department's (CHD) Perinatal program. This location in the Empowerment Zone serves clients that are primarily low- or low- moderate-income status. SHAC is currently pursuing additional locations in conjunction with the CHD/Women's Infants Children (WIC) immunization programs.

The Sexual Health Awareness Clinic will serve 4,300 people.

MAYOR'S OFFICE OF EDUCATION

Capital Kids Program (\$250,000)

The Capital Kids Program serves elementary and middle school students during non-school hours. This program provides a safe and caring environment where participants have the opportunity to increase their academic skills and gain positive interpersonal and social skills. The program also fosters positive connections between school, family and community.

180 students will be served in 2004.

D. ADMINISTRATION AND PLANNING

DEPARTMENT OF DEVELOPMENT

Clerical Support (\$169,319)

Support staff provides clerical and administrative support to the various CDBG planning, implementation and monitoring activities provided by the Development Department. Staff activities include: document, form and report preparation, filing and maintenance of inventories of materials and supplies. CDBG funds are requested for staffing.

Columbus Compact (\$121,500)

The Columbus Compact is the governing body and implementing agent of the Columbus Empowerment Zone. The Empowerment Zone is a 14 square mile area encompassing 21 neighborhoods in the Columbus Central City. The Compact will focus on strategic targets of economic opportunity, neighborhood life and community values/cultural life as outlined in the EZ Strategic Plan. CDBG funds are requested for an administrative contract with the Compact.

In 2004 the Columbus Compact will continue the implementation of the 13 Empowerment Zone initiatives identified as high priority by the Columbus Compact Board of Directors.

Fiscal and Legislation (\$241,054)

The Fiscal and Legislation unit is responsible for all financial record-keeping functions, including budget preparation, quarterly financial reviews, contract payments, legislation processing and accounts payable. CDBG funds are requested for staffing.

Historic Preservation (\$70,974)

Historic Preservation staff assists the Architectural Review District Commission with the assessment and review of applications, which request alterations to structures, in order to ascertain that all changes meet historic standards. Staff assists with the issuance of certificates of appropriateness and review and approve corrections to code violations identified on individual applications. They assist with the section 106 reviews for historic significance on federal projects and participate in the Vacant Structure project. CDBG funds are requested for staffing.

Neighborhood and Agency Programs (\$299,566)

Staff serves as liaisons to various community groups. They assist in the identification, monitoring and completion of Urban Infrastructure Recovery Fund, housing, social service, rehabilitation and other types of projects. Staff also facilitates community access to City personnel, provides technical assistance on projects and monitors City contracts established through this process. In addition, staff works with area commissions and major civic associations to provide avenues for residents to participate in revitalization activities impacting their communities.

In 2004 staff will provide technical assistance to 6 CRA areas and 12 area commissions and to major civic associations in the Columbus community. Staff will work with organizations representing at least 17 neighborhoods, to preserve and promote the character and assets of neighborhoods and target areas. CDBG funds are requested for staffing.

Neighborhood Planning (\$200,835)

The Neighborhood Planning staff works in partnership with the community to enhance and sustain neighborhoods. The primary objective of the program is to provide planning assistance to Central City neighborhoods by preparing and implementing community-based area and neighborhood plans, reinvestment plans and development policies and guidelines. The planning process for the program focuses primarily on redevelopment and revitalization issues. CDBG funds are requested for staffing.

The Planning staff will complete three major planning initiatives including the Weinland Park Neighborhood Plan, Far South Plan (Phase II) and the Economic Development Plan for West Broad Street. Staff will begin work on the Far South Plan (Phase III) and Merion Village area-wide rezoning. CDBG funds are requested for staffing.

DEPARTMENT OF FINANCE

Fair Housing Services Contract (\$188,814)

The City of Columbus contracts with the Columbus Urban League (CUL) to provide fair housing services for the residents of the City. These services include increasing awareness of fair housing issues, fair housing barrier elimination, housing discrimination redress and preparation and implementation of the Fair Housing Action Plan. CDBG funds are requested for a contract with the Columbus Urban League.

CDBG funds provide for administrative costs to enable the CUL to provide Fair Housing services through research, advocacy, landlord-tenant counseling, housing discrimination investigation, placement assistance and education.

Grants Management Staff (\$451,273)

The staff of the Grants Management Office is responsible for the overall administration of the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), HOME and Housing Opportunities for Persons with AIDS (HOPWA) programs. Duties include budget development, management of financial resources, program monitoring, completion of environmental reviews, prevailing wage compliance, determination of project eligibility issues and the preparation of required federal reports. CDBG funds are requested for staffing.

DEPARTMENT OF HEALTH

AIDS Housing Program Staff (\$51,038)

This program coordinates the federal Housing Opportunities for Persons with AIDS (HOPWA) HUD grant, other HIV disease housing grants and services, and an HIV disease housing plan. The HOPWA program provides for the implementation of long-term comprehensive strategies for meeting the housing needs of low-income persons infected with HIV/AIDS and their families. CDBG funds are requested for staffing.

2004 HOME INVESTMENT PARTNERSHIP PROGRAM

I. ACTIVITIES AND FUNDING LEVELS

| | |
|---|-----------------|
| A. <u>AFFORDABLE HOUSING OPPORTUNITY FUND—HOME</u> | \$ 3,831,082.50 |
| B. <u>COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS SET-ASIDE</u> | \$ 820,946.25 |
| C. <u>COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS OPERATING SUPPORT</u> | \$ 273,648.75 |
| D. <u>HOME ADMINISTRATION</u> | \$ 547,297.50 |
| TOTAL FUNDING LEVEL | \$ 5,472,975.00 |

II. PROJECTED SOURCES AND AMOUNTS OF REVENUE

| | |
|-----------------------------|-----------------|
| A. <u>ENTITLEMENT FUNDS</u> | \$ 5,472,975.00 |
| TOTAL PROJECTED RESOURCES | \$ 5,472,975.00 |

III. DESCRIPTION OF ACTIVITIES AND FUNDING OBJECTIVES

A. AFFORDABLE HOUSING OPPORTUNITY FUND—HOME (\$3,831,082.50)

The Affordable Housing Opportunity Fund represents the City's commitment to increasing homeownership opportunities and the preservation/production of affordable rental housing. Funds will be used to make loans and grants to meet the following housing needs identified in the Consolidated Plan:

- A) Rental Housing Production/Preservation Program—Provides gap financing to developers and owner/investors to acquire and construct new or rehabilitate existing rental housing. One hundred sixty-one housing units will be produced.
- B) Rebuilding Lives—Provides tenant-based rental assistance. Local preference is chronically homeless needing permanent supportive housing. Selection criteria are: single homeless men and women needing some level of supportive services to transition into a safe, secure living situation and meeting one or more of the definitions of chronic homelessness. Forty individuals will be assisted.
- C) Down Payment Assistance Program (DAP)—Provides grants for downpayment and closing costs to first time homebuyers for the purchase of houses in the Columbus School District. One hundred individuals will be assisted.
- D) Homeownership Development Program (HAP)—Provides gap financing for the development and/or purchase of new infill homes or acquisition/rehabilitation of existing single-family homes for sale, with preference for developments in Neighborhood Investment Districts. Thirteen housing units will be created.

B. COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS PROJECT SET-ASIDE (\$820,946.25)

The City of Columbus has reserved 15% of its HOME allocations for affordable housing development projects sponsored or developed by Community Housing Development Organizations (CHDO's).

An estimated 28 affordable housing units will be rehabilitated or constructed.

C. COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS OPERATING SUPPORT (\$273,648.75)

The City of Columbus has reserved 5% of its HOME allocations for operating expenses of CHDO's. The Community Development Collaborative of Greater Columbus will award operating grants to CHDOs.

Six CHDO's will receive operating support grants

D. HOME ADMINISTRATION (\$547,297.50)

This activity funds administrative expenses for implementing the HOME Investment Partnership Program. Staff manages and administers all housing programs which include the Homeownership Development Program, Down Payment Assistance Program, Rental Production/ Preservation Program, CHDO project Set-Aside and grants for CHDO operating support.

2004 EMERGENCY SHELTER GRANT

I. ACTIVITIES AND FUNDING LEVELS

| | |
|-----------------------------------|------------|
| A. <u>COMMUNITY SHELTER BOARD</u> | \$ 300,000 |
| TOTAL FUNDING LEVEL | \$ 300,000 |

II. PROJECTED SOURCES AND AMOUNTS OF REVENUE

| | |
|-----------------------------|------------|
| A. <u>ENTITLEMENT FUNDS</u> | \$ 300,000 |
| TOTAL PROJECTED RESOURCES | \$ 300,000 |

III. DESCRIPTION OF ACTIVITIES AND FUNDING OBJECTIVES

A. COMMUNITY SHELTER BOARD (\$300,000)

Funds will be allocated to the Community Shelter Board (CSB) to support activities necessary to the continuing operation of the Board's mission. The purpose of the CSB is to coordinate and stabilize the base funding of emergency shelter programs. Their funding does not replace, but rather complements, other funding for shelter programs. The CSB reviews proposals from local agencies serving homeless families and individuals based on the priorities of CSB to address immediate survival assistance and to reduce the number of homeless persons needing emergency shelter.

The CSB will allocate funds to six homeless programs to enable them to continue to provide emergency shelter services to men, women and children.

2004 HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)

I. ACTIVITIES AND FUNDING LEVELS

| | |
|-------------------------|------------|
| A. <u>HOPWA PROGRAM</u> | \$ 565,000 |
| TOTAL FUNDING LEVEL | \$ 565,000 |

II. PROJECTED SOURCES AND AMOUNTS OF REVENUE

| | |
|-----------------------------|------------|
| A. <u>ENTITLEMENT FUNDS</u> | \$ 565,000 |
| TOTAL PROJECTED RESOURCES | \$ 565,000 |

III. DESCRIPTION OF ACTIVITIES AND FUNDING OBJECTIVES

A. HOPWA PROGRAM (\$565,000)

The HOPWA program coordinates the federal HOPWA formula grant program for the seven county Metropolitan Statistical Area (MSA); represents the "Public Health and Housing Community" in an array of venues such as the Continuum of Care system, the Consolidated Plan planning process, the Ryan White/Care Act, Title II/III Consortia/Advisory Committee, the Columbus Coalition for the Homeless, the Union County Housing Coalition and oversight contact for the HIV/AIDS Housing Plan process for the MSA.

HOPWA funds will be used to manage the contracts funded as a result of the 2002 HOPWA RFP process, assure Housing Assistance Resources are maintained and/or expanded and are accessible for income – eligible persons infected with HIV throughout the entire MSA.