

**CITY OF COLUMBUS  
 BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
 (PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

<input type="checkbox"/>	<input type="checkbox"/>	emergency breakdown causing unplanned need
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	item to be purchased is of a perishable nature
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	need to extend and existing contract
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	there is not enough time to obtain formal bids to satisfy need
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	non-price error on either the bidder's or the City's part in the bid proposal
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	a new law or regulation requires immediate compliance
<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	other

2. Detailed explanation of reason (must be completed by division):

Due to the cancellation of Solicitation No. SA000544 because all six bids were non-responsive, the Municipal Court desires to engage in contract with Willo Security Inc., present contract holder through 1/31/05, for the second year of a potential four-year contract.

3. Informal procedure used:

<input type="checkbox"/>	<input type="checkbox"/>	telephone quotations
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	written quotations
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	negotiations

4. Informal bids received and prices for each:

N/A

5. If lowest bid was not accepted, explain criteria for award:

N/A

RDINANCE #:	<u>0345-2005</u>
APPROVED BY:	<u><i>Authorized Approval on Corresponding Legislative File</i></u>
DATE:	<u>02-14-05</u>