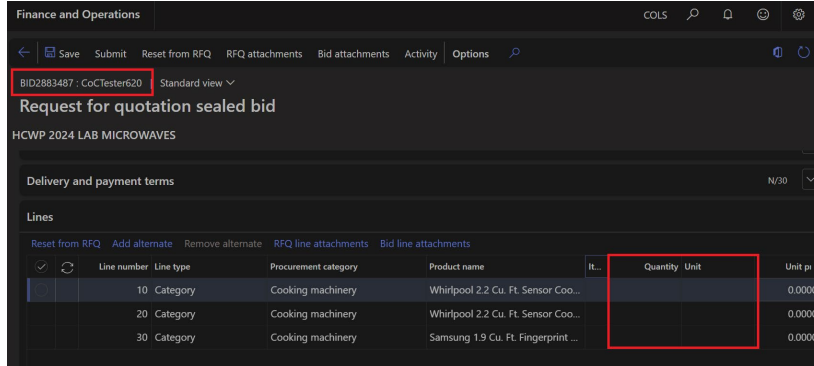


From: [Nowak, Kyle R.](#)
To: [Gaines, Tracy M.](#); [Burke, Sue A.](#); [Abram, Brandon M.](#); [Hreha, Richard J.](#); [Collier, Monica A.](#); [losee@columbuspolice.org](#); [Young, Aaron A.](#); [Manning, Shane J.](#); [Ison, Nancy M.](#); [Schneider, Robert J.](#); [Cross, Jennifer M.](#); [Sturgill, Brian C.](#); [Lyles, Mary](#); [Platt, Joseph P.](#); [cherie.mollette@franklincountymunicipal.org](#); [Roulette, Jacques D.](#)
Cc: [Reed, Cheryl A.](#); [Sohal, Sundeep K.](#); [Cronk, Jody S.](#); [Bucher, Craig A.](#); [Fouts, Sean S.](#); [Long, Christopher S. \(Finance\)](#)
Subject: RFQ Amendments Due to D365 Feature Error
Date: Tuesday, April 2, 2024 11:12:42 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
Importance: High

All,

You are receiving this e-mail because one (or more) of your RFQ documents were impacted by a mandatory D365 feature enabled on 3/30/24 that caused the **quantity** and **unit** fields to display blank on the **vendor bid reply form**.

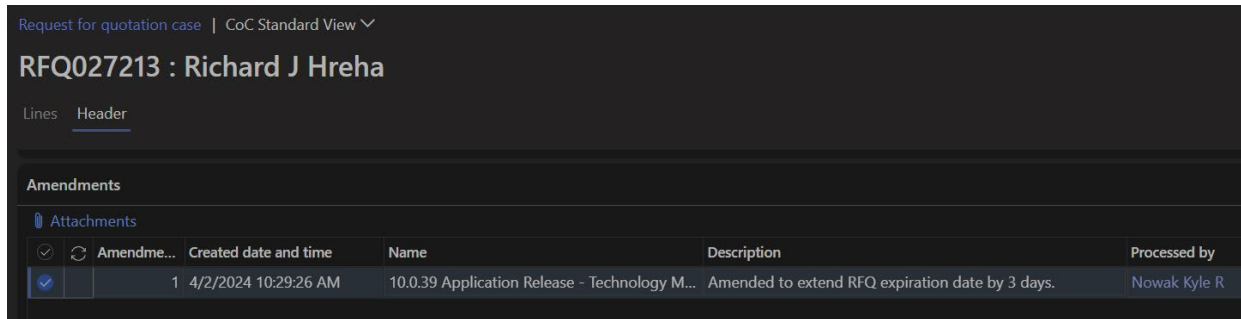
- Vendors were unable to submit BIDs against the RFQs after 3/30/24



To resolve the issue, an amendment was created against each impacted RFQ to populate the **unit** and **quantity** fields for the **vendor reply form**

- **THERE IS NO ACTION NECESSARY FOR USERS TO CORRECT RFQs**
- Creating an amendment against an RFQ **returns already submitted bids to vendors**
 - Vendors were notified through D365 of the technology issue and need to re-submit BIDs
- At the direction of City Procurement – **all RFQ expiration dates were extended by 3 days** - to allow for fairness in the procurement process and provide vendors an opportunity to re-submit BIDs

When you view your impacted RFQs, you will see the following amendment on your RFQ:



Vendors were notified via e-mail with the reason for why BIDs were being returned:

Standard view

Finalize amendment (RFQ027213) - Case ID: RFQ027213, Document title: Watershed Mini Excavator

- Finalize the amendment
- Return all bids
- Finalize wizard

The listed vendors have been invited to bid on the amended RFQ.

Previous bids for the original RFQ will be invalidated and vendors must submit an entirely new bid for the amended RFQ.

If you choose to send an email notification to the listed vendors, you can add or change the text that is included in the email.

Click Next to continue.

Send notification email

Yes

| Vendor account | Name | Contact name | Email |
|----------------|-------------------------------|--------------|----------------------------|
| 000125 | Lacal Equipment Inc | | craig@lacal.com |
| 000165 | National Fire Protection A... | | bmello@nfpa.org |
| 000233 | Per Scholas Inc | | govcontracts@perscholas... |
| 000257 | Clean Fuels Ohio | | kramey@cleanfuelsohio.o... |
| 000341 | Hilti Inc | | contractadmin@hilti.com |
| 000362 | Motion Picture Licensing | | emaldonado@mplic.com |

Reason for amendment

10.0.39 Application Release - Technology Mandated Amendment

Reason for invalidating bid

A technology issue with the vendor bid form for this RFQ required an amendment to correct. ALL PREVIOUSLY SUBMITTED BIDS MUST BE RESUBMITTED

I apologize for any inconvenience this issue may have caused. Please let me know if you have any questions.

Kyle N.



Kyle Nowak
Dynamics Business Analyst

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Available City of Columbus D365 Training Resources

1. [The Training Gateway](#). Search D365 to launch one of 11 available training courses.
2. [D365 User Site](#). View D365 release notes, gain help with D365.
3. [D365 Training Materials](#). Find training videos, presentations, job aids, etc...
4. [Dynamics User Group](#) (YouTube). Watch episodes of 10 minutes with D365 and training event recordings.