# AC Template (for authorizing expenditures)

\*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

\*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Ord Number 2369-2017

Type of	Purchase
AC Requested	Requisition (PR)#
ACPO	n/a

Line # of AC	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Procurement Category	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount	Project Name
10	59	5912	06	66410	7704	n/a	SV003	Public Utilities and Public Sector Related Services	P530053- 100001	n/a	n/a	n/a	n/a	13	\$37,210.00	Short North SID Phase 1

# **Template for Authorizing Appropriation**

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.

Ord
Number
2309-
2017

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Section 3	Section 4	Section 5	Amount	Project Name
1													
2													
3													

This tab is not used

### **Template To Authorize Transfer Between Different Funds**

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.

Ord Number 2369-2017

### TRANSFER FROM

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name	
1			10	69101											
2															
3															

# TRANSFER TO:

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name
1			80	49001										
2														
3														

This tab is not used

# Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.

Ord Number 2369-2017

#### **Transfer From:**

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name
1	59	5912	99	50000	7704	n/a	SV003	P530801 - 100001	n/a	n/a	n/a	n/a	\$37,210.00	Downtown Streetscape - Short North (Voted Carryover)

#### Transfer To:

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name
1	59	5912	99	50000	7704	n/a	SV003	P530053 - 100001	n/a	n/a	n/a	n/a	\$37,210.00	Short North SID Phase 1 (Voted Carryover)