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**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM  
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF  
COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

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1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: Although maintenance service for Liebert UPS systems are available from other suppliers, Emerson Network Power, Liebert Services is the only factory authorized service provider for the UPS equipment used at the City's data centers. Where alternate providers of UPS services are required to utilize Liebert technicians, Emerson policy is to bill the end user directly and not the third party service provider. Nor does Emerson support third party organizations with technical back-up or guaranteed parts availability. Given the critical need for reliable UPS systems at the City's data centers, it is in the City's best interests to contract directly with Emerson.

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2. Informal bid procedure used:  Yes  No Explain:

Given the critical need for reliable UPS systems at the City's data centers, it is in the City's best interests to contract directly with Emerson Liebert Services for UPS maintenance services.

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3. Informal bids received and prices for each:

N/A

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4. If lowest bid was not accepted, Explain:

N/A

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Ordinance No.: Ord. No. 0394-2016

Approved By: Authorized Approval on Corresponding Legislative File

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