

Information to be included in all Legislation authorizing entering into a Contract:

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
1. K & M Kleening Service, Inc	. CC-000077 1/22/2023	Columbus/OH	MBE

- 2. What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Competitive Bid

- 3. List the ranking and order of all bidders.**

1. K & M Kleening Service, Inc.

- 4. Complete address, contact name and phone number for the successful bidder only.**

K & M Kleening Service, Inc., 1846 Federal Parkway, Columbus Ohio 43207
Contact: Marsha Berkley, (614) 737-3750

- 5. A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

The work under this contract consists of janitorial services for various Department of Public Utilities (DPU) facilities. For Division of Sewerage and Drainage (DOSD) facilities, work will be performed at the Southerly Wastewater Treatment Plant, Jackson Pike Wastewater Treatment Plant, Compost Facility and the Sewer Maintenance Operations Center. Work will also be performed at Division of Water (DOW) facilities, specifically, the Watershed buildings at Hoover and Griggs reservoirs, Hap Cremean Water Plant, Parsons Avenue Water Plant, and various other DOW offices. Other DPU sites may be added in the future. The work performed under these specifications will include cleaning services for not only office areas but also other industrial-type areas such as store rooms, stock rooms, construction trailers, areas adjacent to garages, kitchens, and break rooms. The Contractor shall furnish any and all cleaners, disinfectants, waxes, wax stripping materials, wastebasket liners, toilet seat liners, sanitation pad liners and any other products required to provide the cleaning services at DOSD facilities, while these items will be provided by DOW at their facilities.

- 6. A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

This contract went into effect in September 2022. It was bid as a one (1) year contract with an option for three (3) renewal years contingent on consensus of the City and the Contractor and approval by City Council. Modification #1 is anticipated to go into effect 5-6 months after the original agreement and adds DOW facilities for 12 months. The first anticipated renewal in September 2023 will renew DOW facilities for 5 additional months to align with the DOSD portion of the contract timeline. This contract is expected to expire in October, 2026.

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The performance of this contract’s janitorial services for various DPU facilities will provide orderly, properly maintained buildings for the use of staff and the public. This will prevent these facilities from deteriorating and requiring replacements that can negatively affect the budget. No community outreach or environmental factors are considered for this project

8. **An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.**

The bid amount was \$598,566.27, including a 10% contingency that would be utilized to fund needed and approved changes in the work. This contract will be funded incrementally with renewals on an approximately annual basis. Three contract renewals were anticipated at the time of the original agreement; however, modifications may be needed if other DPU facilities are added in the future. The expected cost for this project for DOSD facilities is as follows:

Year 1: 10/2022 to 10/2023	\$598,566.27
Year 1: Mod. #1 03/2023 to 03/2024	\$558,576.00 (DOW)
Year 2: 10/2023 to 10/2024	\$545,000.00
Year 3: 10/2024 to 10/2025	\$600,000.00
Year 4: 10/2025 to 10/2026	\$545,000.00
Total	\$2,847,142.27

Mod. #1 was unanticipated and added DOW facilities to the contract. The estimates above were made at the time of the original agreement, with the expectation of usage by only DOSD. DOW’s inclusion will likely increase the expected amount of each renewal over the listed amounts.

9. **Office of Diversity and Inclusion, Declared MBE/ WBE Goal for this project.**

The ODI declared Goal for this project was 25%. K & M Kleening Service Inc. has declared that the MBE/ WBE goal was met with a proposed participation level of 100%. The documentation submitted with the bid was reviewed and approved by the Office of Diversity and Inclusion. K & M Kleening Service added a subcontractor to modification #1 and this subcontractor, The Buddie System, is a certified MBE and WBE, ensuring the contract maintains 100% MBE/WBE participation.