

**Information to be included in all Legislation Modifying Contracts:**

**The names of all companies bidding or submitting an RFP or RFSQ for the original contract.**

The Herald, Inc.

**The location by City and State of all companies bidding or submitting an RFP or RFSQ for the original contract.**

The Herald, Inc., New Washington, Ohio

**The status, Majority, MBE, FBE, of all companies bidding or submitting an RFP or RFSQ for the original contract.**

The Herald, Inc., - FBE

**The name and location of the firm awarded the original contract and the Contract Number.**

The Herald, Inc., New Washington, Ohio

**A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

Printing services shall include, but are not limited to prepress, printing, variable data imaging, finishing, fulfillment, CD production, and delivery services.

**An updated contract timeline to contract completion.**

The current contract shall expire on March 31, 2015.

**A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately)**

None to date.

**A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation)**

This contract modification would consist of the same type of work described above.

**If the contract modification was not anticipated and explained in the original**

**contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)**

The modification is provided for in the original contract terms.

**An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation)**

This contract was the result of Director's bids received in November 21, 2013. The original contract was for a period from date of execution to March 31, 2015 with two additional one year extensions.

**A cost summary to include the original contract amount, the cost of each modification to date (List each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Original contract	:	\$128,822.62
This modification #1	:	\$163,652.00
Total contract estimate:		\$292,474.62