

Watershed Facilities Improvements, CIP 690525-100000, CT NO. 2177 – Renewal #2

Information to be included in all Legislation Renewing a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>DAX #</u>	<u>City/State</u>	<u>Status</u>
Abbot Studios Architects, LLC ms consultants, inc. Moody Nolan, Inc. HKI Associates, Inc.	31-1181520 – 6/8/23	4796	Columbus/OH	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Requests for Proposals (RFP's) were opened on April 14, 2017.

3. **List the ranking and order of all bidders.**

1. Abbot Studios, LLC
2. MS Consultants, Inc.
3. Moody Nolan, Inc.
4. HKI Associates, Inc.

4. **Complete address, contact name, phone number, e-mail address, and contract numbers for the successful bidder only.**

Abbot Studios architects + planners + designers, LLC (“Abbot Studios”) (DAX #4796)
130 E. Chestnut St., Ste. 302, Columbus, OH 43215
Mike Lutsch, Principal, 614.461.0101, mlutsch@abbotstudios.com
Original CT #: PO077719
Renewal #1: PO189134

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

The contract provides professional engineering services for the Watershed Facilities Improvements, CIP No. 690525-100000, Contract No. 2177. Work performed to date includes:

- Step 1 – Conduct a Property Assessment including a needs assessment to identify rehabilitation\upgrade\repair needs and assist the City in prioritizing these improvements by developing a project phasing plan for the facility improvements. (initial contact)
- Step 2 - Detailed Design and Construction Bidding Services (renewal #1)

This renewal #2 is for Step 3 – Engineering Services During Construction.

The Community Planning Area for this project is “99 - N/A” since work is services multiple community planning areas.

6. An updated contract timeline to contract completion.

The total term of the engineering agreement is approximately five years (60 months). This includes Engineering for all Phases, which includes: Preliminary Design, Detailed Design and Engineering Services through Construction.

Preliminary design services, Step 1, began 3rd quarter of 2017 and are complete. Detail Design, Step 2, began 3rd quarter of 2019 and will be completed in August 2021. Step 3 services are anticipated to start in August 2021 and be completed in fourth quarter 2022.

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

Occasional improvements are necessary to reduce excessive maintenance costs and extend the life of City buildings. Upgrades and best practices to the administrative and field office facilities for Watershed Management were evaluated and considered for improvement. These improvements have positive environmental impacts and potential energy savings by improving the building envelopes, improving reliability of building mechanical systems and bringing facilities up to code, and addressing secure access for Watershed facilities. The majority of the work will occur within areas that are not accessible to the public, so no community outreach is anticipated.

8. A description of any and all renewals to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

There has been one contract renewal to date. The original contact amount and the amount of renewal #1 is listed below:

Original Contract Amount (PO077719)	\$196,000.00
Renewal #1 (PO189134)	\$317,000.00

9. A full description of the work to be performed as part of the proposed contract renewal. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

This planned renewal provides funding for Step 3 – Engineering Services During Construction. This will include reviewing construction submittals, answering RFIs, developing RFPs, performing periodic site visits to observe selected elements of the work, attending meetings, developing O&M documents, developing record documents, and other engineering services during construction as outlined in the scope of services.

10. An explanation of why the work to be performed as part of the contract renewal cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

Step 3 services were included in the RFP advertisement for which the Division received proposals on April 2017 from four interested firms. The current consultant has since gained detailed knowledge of the site and existing facilities, and has completed the detailed design / construction documents. Awarding this work to a new consultant would require duplication of some of the condition assessment and design work already performed, increasing project costs and extending the project schedule.

11. **A cost summary to include the original contract amount, the cost of each renewal to date (list each renewal separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.**

Engineering:

• Original Contract (Study, PO077719):	\$196,000
• Contract Renewal 1 (Detailed Design Engineering, PO189134):	\$317,000
• <u>Contract Renewal 2 (ESDC, this request):</u>	<u>\$267,000</u>
Contract Total	\$780,000

12. **An explanation of how the cost of the renewal was determined.**

Abbott Studios and the City developed a scope of work for the Step 3 services based on the nature of the construction, the City's needs, and the Construction Contract duration. Abbott Studios then developed the estimated level of effort / fee to perform the agreed to scope. The scope and fee were reviewed by the City PM and Abbott Studios, refining the agreement until a satisfactory scope, schedule, and fee was identified for both parties.