

Information to be included in all Legislation **Renewing*** a Contract:**

- 1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
RAMA Consulting	20-4647970 / 3/31/2020	Columbus, OH	MBE

- 2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

*For engineering agreements: Requests for Proposals (RFP's) were opened on _____.

*For construction: Competitive Bid

- 3. **List the ranking and order of all bidders.**

- 1.
- 2.
- 3.

- 4. **Complete address, contact name, phone number, and e-mail address for the successful bidder only.**

RAMA Consulting	Mataryun D. Wright
897 E. 11 th Ave.	614-245-0451
Columbus, OH 43211	mowright@rama-consulting.net

- 5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract. The planning area should also be listed as well as any street or neighborhood names.**

See the following link for the "Community Planning Areas" on the Fiscal Intranet site here:
<http://dpuweb/Portals/0/Fiscal/Columbus%20Planning%20Areas.pdf>

The services provided in the Blueprint Columbus Community Outreach project consist of: supporting the implementation of Blueprint Columbus in multiple project areas; educating and informing residents about Blueprint Columbus and the problem being addressed; providing adequate notification and keeping residents in project areas apprised of work being performed in their neighborhood; advising the City regarding residents' concerns; and providing training or additional support for contractors and City field and other staff as needed.

The active Blueprint Neighborhoods targeted for Outreach during this contract year are: Clintonville 1, North Linden 1, Hilltop 1, Hilltop 4, Miller Kelton, 5th x Northwest, Clintonville 3, and Near South.

6. An updated contract timeline to contract completion.

***For engineering agreements:**

- a. The original agreement allowed for a total term of how many years? (ex. 4 year term) **3 year term.**
- b. Which year of the total term is this renewal for? (ex. year 2 of 4 year term). **Year 3 of 3 year term.**
- c. The expiration date of this agreement is **5/31/2019. Contract will be rebid for the following year.**

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

Administration of the Blueprint Community Outreach contract ensures community input is received and utilized to design the best solutions for unique neighborhood needs. Not only does this help Blueprint develop comprehensive solutions for our community, it also helps create an efficient process that reduces excessive costs resulting from engineering redesigns and timeframe extensions associated with addressing resident concerns through a less formal process.

8. A description of any and all renewals to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

Modification No.1 (PO063169)	\$367,756.80
Modification No. 2 (current)	\$395,760.53

9. A full description of the work to be performed as part of the proposed contract renewal. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The services provided in the Blueprint Columbus Community Outreach project consist of: supporting the implementation of Blueprint Columbus in multiple project areas; educating and informing residents about Blueprint Columbus and the problem being addressed; providing adequate notification and keeping residents in project areas apprised of work being performed in their neighborhood; advising the City regarding residents' concerns; and providing training or additional support for contractors and City field and other staff as needed. In this contract renewal, these services are being provided to 8 Blueprint project areas, in various phases of design/implementation.

10. An explanation of why the work to be performed as part of the contract renewal cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The funding provided by this contract modification is for continuation of the existing work of the contract. This work was planned for and anticipated within the original procurement, it is not reasonable or cost effective to undertake a new procurement process to acquire these services at this

time, due to the specialized technical and neighborhood-based knowledge the outreach services require.

11. A cost summary to include the original contract amount, the cost of each renewal to date (list each renewal separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Outreach services and timing of these services have been significantly increased based on Year 1 project feedback. While this does not change the nature of the scope of services, it has increased the frequency of those services being offered in each community.

This is the final year of the current contract, and no future modifications are anticipated.

12. An explanation of how the cost of the renewal was determined.

A cost proposal was provided by RAMA Consulting and reviewed by the Office of Sustainability.

13. Subconsultant information

None

***For engineering agreements:**

Information regarding subconsultants should be submitted on the Subcontractor Work Identification Form Located on the Fiscal Intranet site under “DPU Fiscal Forms” (see link): <http://dpuweb/DPUFiscal/tabid/148/Default.aspx>

This form should have sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR), name, C.C. No./Exp. Date, status, brief Scope of work for each subcontractor, and their estimate of dollar value to be paid.

*****Effective 2/1/2018, Section 329 of the Municipal Code differentiates between contract modifications and renewals. Modifications are unforeseen circumstances that require additional funding and time with the same vendor for the same project as the original contract. Renewals are planned contract modifications that are expected and detailed in the ordinance for the original contract.**