

Cofield, Alex A.

From: Kelsey, Mark
Sent: Tuesday, May 07, 2013 8:58 AM
To: Cofield, Alex A.
Cc: Wilfong, Gary D.; Austin, Patti A.; Bauman, Max A; Bell, Timothy A.; Bowman, Randall; Cordetti, Steven R.; Crabill, Melanie J.; Figley, Russ U.; Gallagher, Jennifer L.; Giffin, Benjamin M.; Johnson, Daniel L.; Lewis, William A.; Lundine, Mark A.; Miller Jr, Richard A.; O'Callaghan, Timothy L.; Palmer, Tierra L.; Parks, Duane M.; Roberts, Doug; Robinson, Valuise E.; Stephens, Thomas H.; Tilton, Rick C.; Wentzel, Steve J.; Zahran, Hassan Y.
Subject: RE: RECOMMENDATION: ADA Curb Ramp Projects - Citywide Curb Ramps

I approve of the recommended consultant for selection

From: Cofield, Alex A.
Sent: Monday, May 06, 2013 3:50 PM
To: Kelsey, Mark
Cc: Wilfong, Gary D.; Austin, Patti A.; Bauman, Max A; Bell, Timothy A.; Bowman, Randall; Cofield, Alex A.; Cordetti, Steven R.; Crabill, Melanie J.; Figley, Russ U.; Gallagher, Jennifer L.; Giffin, Benjamin M.; Johnson, Daniel L.; Kelsey, Mark; Lewis, William A.; Lundine, Mark A.; Miller Jr, Richard A.; O'Callaghan, Timothy L.; Palmer, Tierra L.; Parks, Duane M.; Roberts, Doug; Robinson, Valuise E.; Stephens, Thomas H.; Tilton, Rick C.; Wentzel, Steve J.; Zahran, Hassan Y.
Subject: RECOMMENDATION: ADA Curb Ramp Projects - Citywide Curb Ramps

To: Mark Kelsey, Director
Department of Public Service

From: Alex Cofield, Capital Fiscal Manager

Date: May 6, 2013

Subject: ADA Curb Ramp Projects – Citywide Curb Ramps

The Department of Public Service solicited Requests for Proposals for the ADA Curb Ramp Projects – Citywide Curb Ramps contract. The contract shall be funded with an appropriation of \$250,000.

The Department of Public Service is initiating a procurement effort for a general engineering contract associated with curb ramp design. The intent of this contract is to provide the Department of Public Service with continuing contractual access to additional resources that are necessary to perform various professional engineering, survey, and technical expertise for the Department to complete its capital and operating budget commitments.

The project was formally advertised on the Vendor Services web site from April 3, 2013, to April 25, 2013. The city received four (4) responses. All proposals were deemed responsive and were fully evaluated when the Evaluation Committee met on May 6, 2013. The responding firms were:

CONSULTANT Sub-consultant	Business Enterprise Status	Contract Compliance Number	Active	% OF WORK	% MAJ. % OTH.
PRIME ENGINEERING, INC.	ASN	31-1262683	Y	60%	100% OTH

Columbus Engineering Consultants	ASN	31-0716498	Y	35%	
CTL Engineering	ASN	31-0680767	Y	5%	
ADR & ASSOCIATES, LTD.	Majority	31-1499809	Y	70%	75% MAJ 25% OTH
Smart Services, Inc.	FBE	31-1456994	Y	20%	
Columbus Engineering Consultants	ASN	31-0716498	Y	5%	
Traffic Engineering Services	Majority	31-1178383	y	5%	
DYNOTECH, INC.	AFM	31-1319961	Y	70%	70% OTH 30% MAJ
EMHT	MAJ	31-0685594	Y	30%	
KABIL ASSOCIATES, INC.	ASN	31-1401720	Y	65%	100% OTH
DLZ	ASN	31-1268980	Y	35%	

This RFP Evaluation Committee included three (3) voting members from the Department of Public Service – Jennifer Gallagher, Patti Austin, and Randall Bowman. Non-voting members, but attendees, included Tierra Palmer. Duane Parks, a representative from EBOCO, also attended.

Prime Engineering, Inc. received 89.67 points from the Evaluation Committee (out of a possible 100). The next closest firm was ADR & Associates, Ltd. with 83.67 points.

The following is a list of the results of the Evaluation Committee’s assessment of the four evaluated proposals for your final selection.

Prime Engineering, Inc.	89.67
ADR & Associates, Ltd.	83.67
Dynotec, Inc.	79.33
Kabil Associates, Inc.	73.33

The Committee would like to submit Prime Engineering, Inc. for the Director’s review and recommendation. The Committee felt that Prime Engineering, Inc. submitted the strongest overall proposal for the following reasons:

1. The project manager for Prime Engineering has served as the project manager on the four previous GE projects dealing with ramp design.
2. Their project team is very experienced with ramp design and GE task orders.
3. Prime Engineering mentioned relevant issues like drainage and ponding at curb ramps and utility vaults in their proposal.
4. Prime Engineering also discussed school zone and pedestrian safety issues.

Per City Code 329.14(h), please provide direction for proceeding on this project by replying to this e-mail. Four options include:

1. Approve of the committee's recommendation, Prime Engineering, Inc.
2. Reject the committee's recommendations and designate a firm
3. Call for an oral presentation of the three highest scoring firms
4. Other