

MEMORANDUM

TO: Paul R. Rakosky  
Director, Department of Finance and Management

FROM: Greg J. Davies  
Director, Department of Public Utilities

DATE August 31, 2012

SUBJECT: **Recommendation for: Automated System for Oil and Grease Extraction – SA004527**

The Purchasing Office opened formal bids on August 16, 2012 for the purchase of an Automated System for Oil and Grease Extraction. One (1) bid was received. We have reviewed the subject bid proposal for compliance with our specifications.

After review of the bid, the Division of Sewerage and Drainage recommends an award be made for all items to the lowest, responsive and responsible bidder Environmental Express (**20-4386268**) in the total amount of \$30,259.00. Please process a purchase order to Environmental Express, for \$30,259.00. The legislation will be processed by the Director of Public Utilities.

Should you have any questions, please contact Debbie Ioia at 645-6276.

Pc: Melodi Clark  
File



Bidder Tabulation - Bid #SA004527  
PURCHASE OF AUTOMATED SYSTEM FOR OIL AND GREASE EXTRACTION

Bidder Name/Address	Contact Name/#	Local?	Pages 1	Pages 2	Pages 3	Pages 4	Pages 5	Signature	C.C. #	Other
Environmental Express 2345A Charleston Regional Pkwy Charleston, SC 29492	Julie Higgins PH(843)576-1122	N	Y	Y	Y	Y	Y	Y	N	Price does not include onsite training.

				Environmental Express
Item	Quan	Unit		Price
1	1	Each	One complete Automated Extraction / Evaporation Oil and Grease Instrument Unit with 3 stations	\$30,259.00