

CITY OF COLUMBUS-BID WAIVER INFORMATION FORM
To accompany legislation which waves any provision of Columbus City Code Chapter 329

1 In accordance with Section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature
- Need to extend an existing contract for one (1) year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: Cues Incorporated is the only supplier of the equipment and it must be compatible with existing equipment.

2. Informal bid procedure used: YES NO **Explain:** The purchase of this equipment is in accordance with the State of Ohio, State Term Schedule (STS), Index #STS680, Schedule #800001 which expires March 31, 2014. The supplier has submitted a quote dated August 8, 2011 which reflects the pricing from said schedule.

3. Informal bids received and prices for each: Quote dated August 8, 2011 from Cues Incorporated, \$51,181.23 which is on file with the Purchasing Office.

4. If lowest bid was not accepted, explain: N/A