

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

The purpose of the waiver is to provide funding to immediately enter into contract with Equitas Health, the current subrecipient who provides housing services and emergency financial assistance for the RWPA grant, to provide similar services to persons living with HIV or AIDS who have been affected by and in response to the COVID-19 pandemic.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

Service Contracts for the Ryan White Part A HIV Care grant program are awarded by service category to subrecipient agencies based on capacity to provide services to clients within the jurisdiction according to the service standards set forth in the written agreement.

5. If lowest bid was not accepted, explain criteria for award:

N/A

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
