

City of Columbus, Department of Technology
Dell VXRail Node with VMware Licensing & Installation Services
Detailed Specifications

1.0 SCOPE AND CLASSIFICATION

1.1 Scope: This invitation to bid (ITB) is to provide the City of Columbus, Department of Technology (DoT) with licensing and installation services for Dell VXRail with VMware, utilized by the City of Columbus Police Crime lab. The City seeks bidders who are authorized partners or distributors, or able to provide Dell VXRail with VMware.

1.2 Classification:

1.2.1 Authorized Dell VXRail with VMWare Partners/Distributors: The City is looking for one bidder that meets the requirements to provide the annual licensing and installation services listed in this ITB. Only authorized partners or distributors of Dell VXRail with VMware are eligible to bid in response to the ITB. The Department of Technology will require proof of relationship prior to award. The award shall be all or none.

1.2.2 Additional Information: For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

2.0 APPLICABLE PUBLICATIONS AND STANDARDS

2.1 N/A

3.0 REQUIREMENTS

3.1 General Information:

3.1.1 Term: The contract awarded as a result of this bid shall be for one year from the date of the purchase order. This contract is not subject to automatic renewal, however upon mutual agreement and authorized appropriation may be renewed for 3-additional one-year terms.

3.1.2 Pricing: Bidders are to bid firm or fixed prices, FOB Destination, Freight Prepaid and Allowed. All pricing must include manufacturer warranty. All manufacturer warranties will be passed on to the City of Columbus.

3.2 Bidder Requirements: The City will use the requirements of this section to determine if each bidder meets the minimum standards to be considered a responsible bidder. **Please print, complete and attach** documentation of relationship as an authorized Dealer/Reseller. **For instructions on how to attach a document to your bid, go to page 15 of the Vendor Services User Guide.**

3.2.1 The City has instructional videos to assist bidders at the portal. Tutorial videos are available to be viewed through YouTube or by clicking the following link:
https://www.youtube.com/channel/UCTIkkGNM7GHIITzoqQVNJIA/videos?shelf_id=0&view=0&sort=dd
licensing and installation services as follows:

City of Columbus, Department of Technology
Dell VXRail Node with VMware Licensing & Installation Services
Detailed Specifications

<i>Item</i>	<i>Mfg. Part #</i>	<i>Quantity</i>
DELL CTO VXRAIL P570D V570D 2X6252	3000120299829	1
VMware Cloud Foundation Enterprise (v.4) – license – 1 CPU Electronic distribution – NO MEDIA	CF4-ENT-C	4
VMware Support and Subscription Production – technical support – for VMware Electronic distribution – NO MEDIA	CF4-ENT-P-SSS-C	4

4.0 SAMPLING, INSPECTION and TEST PROCEDURES

4.1 Demonstration: N/A

4.2 Inspection N/A

5.0 ORDERING, DELIVERY and INVOICING

5.1 Ordering Procedure: A written purchase order will be established by the Director of the Department of Technology. The Purchase Order will have the delivery information and invoice information.

5.2 Delivery days after Order: bidder shall insert in the “Discount” tab of the bid the Lead Time expressed as the number of calendar days after receipt of order that delivery will be made. Vendors shall state actual delivery time in calendar days in the space provided under Delivery/Payment Terms. Delivery time may be a factor in determining award of bid. Failure to deliver in the days proposed may lead the City to consider the contract holder in partial or full breach of the contract. In the case of such breach, the City reserves the right to pursue all remedies and actions available under the contract and relevant law.

5.3 Packaging: All items must be packaged in the minimum standard packing material designed to protect against damage during shipment. Note the use of Environmentally Friendly materials is encouraged.

5.4 Invoicing: Each invoice shall show the City Purchase Order number, a brief description identifying the item, the unit price, and the total amount. The invoice amount must exactly match the purchase order amount in accordance with the bid proposal. All invoices should be mailed to the following address to ensure proper payment:

City of Columbus
Department of Technology
Attn: Accounts Payable
PO Box 2949
Columbus OH 43215-2949
Or DOTINVOICES@COLUMBUS.GOV

City of Columbus, Department of Technology
Dell VXRail Node with VMware Licensing & Installation Services
Detailed Specifications

6.0 NOTES

6.1 Online Bidding Instructions: Bidders are requested to quote firm or fixed prices on the corresponding line item(s) only. Within the “Comment” section of each line bidders are requested to provide the make, model and manufactured year of the unit quoted. It is understood that all parts that may not be specifically mention must be included to make the unit operational and complete.

6.1.1 Alternates: Shall not be considered.

6.1.1.1 Attachments: For instruction on attaching documents to online quotes, please see page 15 of the “City of Columbus Vendor Services User Guide”, made available through the Vendor Portal.

6.2 Warranty: the licensing and installation specified herein shall be covered by the manufacturer’s warranty at no additional charge. Bidders shall submit warranty on a separate sheet attached to the bid proposal.

6.2.1 Warranty Period: The warranty period shall be a minimum of 12 months at no additional charge. Bidders shall submit copies of the as an attachment with the bid proposal.

6.3 Correspondences: During the bidding and evaluation process Offerors are strictly prohibited from communicating with any City employees or officers regarding the solicitation. Any communication from the vendor to the city should be limited to only the contact(s) listed in the RFQ and/below. A violation of this section on the part of the Offeror may lead to disqualification.

All correspondences regarding this bid should be sent via email to *****@columbus.gov.