

Jordan Antonio Smith

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Work Related Experience:

Senior Asset Manager | PGIM Real Estate

May 2022 to Present

- Asset manager of 62 HUD loans; consisting of affordable programs including LIHTC, section 8, and market-rate multifamily, assisted living, and skilled nursing assets totaling over \$390M
- Review and process HUD 221(a) construction draws.
- Monitor pre-stabilized Multifamily financials for eligibility to release escrows such as working capital, non-critical repairs, and deferred repairs per the loan escrow agreements.
- Underwrite and provide credit recommendations for loan assumptions
- Perform market cash flow analysis, surveys, document and review other due diligence necessary to produce written supportive case recommendations for internal credit committee approval
- Manage and lead transactions such as loan assumptions, modifications, partial releases, property substitutions, reserve disbursements, insurance losses, and property management & operator changes
- Ensure loan covenant compliance requirements are being met
- Provide written risk analysis identifying key trends and issues with specific projects to an internal credit committee

Asset Manager | Lument

July 2019 to May 2022

- Asset managed over \$250M in loan proceeds consisting of high-risk FHA/USDA; assisted living, skilled nursing, market-rate, and affordable multifamily loans.
- Carry out in-depth financial statement analysis of borrower and operator financial statements
- Prepare monthly, quarterly, and annual reports in accordance with government agency and internal program guidelines.
- Provide credit recommendations for Watchlist loans to senior management via written memos and oral presentations.
- Review and approve disbursements from replacement reserves, completion repair, tax, insurance, and other escrow reserves
- Collaborate with legal counsel to draft necessary business communication to borrowers
- Prepare and coordinate post-closing transactions such as ownership, operator, and management agent changes
- Maintain an understanding of all government agency policies, standards, specifications, and guidelines
- Coordinate and conduct periodic site inspections of mortgaged properties and work with Borrowers to address deferred maintenance

Financial Analyst | L Brands

December 2017 to July 2019

- Identified over \$100,000 in savings through invoice auditing
- Develop and maintain effective relationships with landlords by assisting with reconciling account balances
- Partnered with cross-functional teams such as Bath & Body, Victoria's Secret, La Senza, Offsite storage teams, and internal Procure to Pay (P2P).
- Interpret lease language and audited landlord invoices to ensure lease compliance
- Complete landlord account Year End reconciliations
- Researched potential co-tenancy violations
- Analyzed occupancy expense variances versus prior periods and earlier forecasts
- Manage accounts with external utility providers and with previously owned brands

Project Analyst | D'Andrea & Sons Commercial Contractors Canfield, OH

June 2015 to December 2017

- Provided financial management tracking using excel models
- Generated analysis and documentation of projects
- Prepared analysis of financial reports and projections.
- Generated sensitivity analyses
- Provided timely and accurate analysis on real-time job performance
- Created and managed timetables for entire projects
- Managed budgets on current projects
- Maintained relationships with subcontractors and Developers

EDUCATION/Certifications

- Youngstown State University; Major: Finance | Minor: Accounting
- MBA: School of Multifamily Property Inspection certification
- Project REAP Academy certificate of completion Spring 2023
- Affordable Housing Trust: Emerging Developers Accelerator Program (EDAP) Summer 2024
- Urban Land Institute: Real Estate Diversity Initiative (REDI) Summer/Fall 2024