
BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
 - item to be purchased is of a perishable nature
 - need to extend an existing contract
 - there is not enough time to obtain formal bids to satisfy need
 - non-price error on either the bidder's or the City's part in the bid proposal
 - a new law or regulation requires immediate compliance
 - other _____
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2. Detailed explanation of reason (must be completed by division):

The Director of Public Utilities has competitively procured a contract with R. D. Zande & Associates, Inc., for the development of construction plans and specifications for the Iuka Ravine Stormwater and Sanitary Sewer Improvements Project. During the procurement of the construction contract for the Iuka Ravine project, Division of Sewerage and Drainage engineering personnel and prospective contractors determined that it was necessary and prudent to rehabilitate the 90-plus year old Lane Ave. combined sewer infrastructure that was in close proximity to the construction operations of the Iuka Ravine contract that has been awarded to the Complete General Construction Company. The potential for damaging the structural condition of the 90 plus year old infrastructure in Lane Ave. during Complete General's operations is sufficient justification for immediately developing construction plans and seeking competitive bids for the expedited rehabilitation of the Lane Ave. combined sewer infrastructure. In so much, as R.D. Zande & Associates, Inc., was currently under contract and has extensive knowledge, survey, and plan development for the existing project, it was determined that they were the firm most capable of providing the construction plans and specification and the construction administration an inspection services required to immediately and successfully complete the Sanitary System Rehabilitation-Lane Ave. Emergency Combined Sewer Project. By expediting the rehabilitation of the Lane Ave. combined sewer infrastructure, the Division will ensure that no additional costs will be incurred by the City for potentially delaying Complete General's contract should any of the infrastructure collapse during construction, and the city will avoid any potential disruption in sewer service to the community, and associated overflows caused by a possible collapse.

3. Informal procedure used:

- telephone quotations
 - written quotations
 - negotiations
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4. Informal bids received and prices for each:

The cost of services for the development of construction plans and specifications were consistent with the rates charged under the existing contract that was competitively procured for the Stormwater Section's contract for the Iuka Ravine Stormwater and Sanitary Improvements Project. The cost of services for the construction administration and inspection are consistent with the rates charged under the Division of Sewerage and Drainages 2005-2008 Construction Administration and Inspection Services contract.

5. If lowest bid was not accepted, explain criteria for award: Not Applicable.
