

**Information to be included in all Legislation authorizing entering into a Contract:**

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
1. Raftelis Financial Consultants, Inc.	011256 2/22/2024	Columbus/OH	MAJ
o One Water Econ LLC (Subcontractor)	004934 1/26/2025	Columbus/OH	WBE

- 2. What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

RFQ

- 3. List the ranking and order of all bidders.**

1. Raftelis Financial Consultants, Inc.

- 4. Complete address, contact name and phone number for the successful bidder only.**

Raftelis Financial Consultants, Inc.  
19 Garfield Pl., Suite 500  
Cincinnati, OH 45202  
Contact: John Mastracchio, Executive Vice President  
[jmastracchio@raftelis.com](mailto:jmastracchio@raftelis.com)  
518.391.8944

- 5. A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

The consultant will help with cost of service study updates, cost allocation plans, user fee studies, financial research, and more. Specifically, the City desires a fee study conducted on all fees charged by the Department's Divisions. The consultant will review all fees and charges and recommend changes based on cost of service results or other calculations, and recommend the implementation of new fees if appropriate. These fees and charges may include, but are not limited to, meter service fees, system capacity fees, backflow fees, tampering/theft fees, front footage connection charges, and other permit fees.

- 6. A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

The contract was bid as a one year agreement, with two renewal options. It went into effect in May 2023 and, pending execution of both renewal options, would extend into 2026.

- 7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The consultant will assist the City in assessing current rates and charges, as well as market conditions and rates charged by competitors (if any). The economic advantages are to ensure

the City's rates recover the cost of providing the various utilities services, while also taking into consideration that customers are not overly burdened by any necessary increases.

**8. An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.**

The first year of the contract is estimated to be up to \$185,000. Year two will include a continuation of the same tasks and at the same rate for a total of \$370,000. Tasks and the costs for year three have not yet been determined.

**9. Office of Diversity and Inclusion, Declared MBE/ WBE Goal for this project.**

The ODI declared Goal for this project was 0%. This contract opportunity was submitted to the City's Office of Diversity and Inclusion (ODI) for review and assignment of an MBE/WBE goal prior to bidding. ODI determined there was not an opportunity for MBE/WBE participation in this contract and did not assign a goal. This contract was not bid with a City of Columbus MBE/WBE Program goal and the requirements of the City's MBE/WBE Program are not applicable to this contract.