

ERIKA C. JONES

63 S. HARDING RD., COLUMBUS, OH 43227

MOBILE: 614-376-6486

ERIKACJONES@GMAIL.COM

CAREER SKILLS PROFILE

Governmental Regulations
Strategic planning
Internal Team Consultation
Liaison to Officials
Project Management

Presentations/public Speaking
Overcoming objections/closing
Staff supervision/training
Citizen Advocacy
External Communications

CAREER ACHIEVEMENTS

- Led the successful effort to build the Westside Family Health Center for Columbus residents by garnering community and legislative support and securing 8.5 million dollars of city funds for construction.
- Served on the strategic communications and outreach team that advanced and earned passage of the citywide, Smoke-Free ordinance before Columbus City Council in July 2004.
- Researched, co-introduced, and marketed the Mayor's first critical initiative, "Neighborhood Pride", that provided direct city services to targeted communities via extensive outreach, planning, and coordinating of neighborhood demand with city department resources. This initiative helped to formulate the highest satisfactory rating of a local public official in the State of Ohio.
- Earned multiple promotions in the Office of the Mayor, City of Columbus based on results accomplished through community partnerships and effective diplomacy and advocacy that established the Mayor's public identity.

CAREER EXPERIENCE

OFFICE OF THE MAYOR. CITY OF COLUMBUS. Columbus. OH 03/00-Present

Director of Policy, February 2007 – Present

- Develop responsible government and business processes and policies that benefit Columbus residents and regional community partners through strategic planning

Senior Policy Advisor January 2002-January 2004 / May 2005 – January 2007

Advisor to the Mayor on Health, Human Services, and customer service best practices.

- Ensured strategic plan implementation from city departments for operational efficiency through executive monitoring
- Managed and monitored constituent relationships and issues

Deputy Liaison on Community Affairs 02/01 - 02/02

Responsibilities executed:

- Established relationships with diverse constituencies
- Helped plan, coordinate and implement direct city services to targeted communities
- Helped construct an outreach model for neighborhood involvement in legislative planning

Assistant Coordinator - Mayor's Action Center 03/00 - 02/01

Responsibilities executed:

- Established tracking and reporting process to identify consumer/citizen crises
- Promoted agency progress to city-wide stakeholders
- Recruited, supervised and trained staff and volunteers

OHIO VICTORY 2004 – Kerry-Edwards Presidential Campaign, Columbus, OH 7/04-11/04

State Constituency Director

Mobilized and promoted political constituency groups throughout Ohio to support Senator Kerry and Senator Edwards for President and Vice-President.

- Developed a statewide outreach and engagement plan for 10 high profile constituency groups, including: women, GLBT, veterans, sportsmen, and students.
- Managed statewide team of coordinators

GRIFFIN COMMUNICATIONS. Columbus. OH 01/04-11/04

Senior Account Executive

Provided consultation and implemented public affairs strategies for regional client accounts.

- Developed strategic outcomes and deliverables for clients through relationship building and consultation
- Managed staff teams to ensure effective implementation of client outcomes

MEMBERSHIP / AWARDS

President, Board of Trustees, Columbus Metropolitan Library
Ohio Women in Government
2007 Who's Who In Black Columbus
New Salem Missionary Baptist Church

EDUCATION / TRAINING

University of Chicago, Political Science / Public Policy, 1989-93
Leadership Columbus, Class of 2002
Capital University, Public Administration

REFERENCES PROVIDED UPON REQUEST