

Slater, Brett T.

From: Fouts, Sean S.
Sent: Thursday, June 24, 2021 1:25 PM
To: Tadros, Ihab A.; Haytas, Kathleen
Cc: Wagner, Richard A.; Slater, Brett T.; Goffin, Scott A.
Subject: RE: Discuss Panasonic

Good afternoon Ihab:

Per the written Purchasing Manual guidelines, an agency must receive three quotes from STS vendors, if the agency wishes to avoid a bid waiver in using an STS.

Link and screenshot below.

<http://cbus/sites/finance/purchasingoffice/Document%20Library1/Purchasing%20Manual%20WINTER%202020.pdf>

Thanks,
Sean

Cooperative Purchasing

State of Ohio Department of Administrative Services Contracts

Ordinance 582-1987 authorizes the City to buy goods and services from the State of Ohio Department of Administrative Services contracts. The ordinance only authorizes the use of these contracts if they are determined to be the most cost-effective method.

Many state contracts were never bid. These contracts are known as State Term Schedules (STS). Therefore, the State has implemented a policy for its agencies, requiring an agency to receive three STS quotes for any purchases over \$50,000. The City will require the same, with exceptions.

To meet the requirements, agencies must obtain at least three actual quotes from STS vendors. A "no response" or "no bid" will not be considered a valid quote. If an agency would like to create a purchase order referencing a contract awarded through this program without obtaining at least three quotes, then the agency must submit bid waiver legislation to City Council.

If any agency wishes to renew or continue an effort from a prior year by creating a current year purchase order referencing a contract through this program, the policies are different. In these cases, if the agency had previously obtained three or more quotes when the original procurement occurred, then it is not necessary for the agency to repeat the process of obtaining three quotes prior to creating the current year purchase order. However, if the

agency did not originally obtain three quotes when the initial procurement occurred, then the agency should receive three quotes or ask City Council to waive the procurement code.

For State Term Schedule purchases under \$50,000, the policies will be the same, with one exception. If the City agency does not receive three quotes from STS vendors, the Finance and Management Director or Procurement Manager can authorize an exception. This exception will be granted only if the agency can show that using the STS is the most cost effective method. This can be shown through various means, including price research, efficiencies realized, or any other evidence of cost effectiveness.

Interlocal Agreements

Ohio Revised Code 9.48 authorizes the City to participate in contracts established by other Ohio political subdivisions, so long as those contracts were publicly solicited. Any division wishing to use another Ohio contract should contact the Purchasing Office to discuss. The considerations for use are practical and legal.

- Piggybacking – One government creates a contract and allows other governments to use it.
- Joint Purchases – Two or more governments joint to purchase goods or services jointly. Each government handles part of the administrative chores or agreeing that one of the governments handles the transactions under the guidance of the others. All parties to the purchase must agree on the specifications.

From: Tadros, Ihab A. <IATadros@columbus.gov>

Sent: Thursday, June 24, 2021 10:55 AM

To: Fouts, Sean S. <SSFouts@columbus.gov>; Haytas, Kathleen <KAHaytas@columbus.gov>

Cc: Wagner, Richard A. <RIWagner@columbus.gov>; Slater, Brett T. <BTSlater@Columbus.gov>; Goffin, Scott A. <SAGoffin@columbus.gov>

Subject: FW: Discuss Panasonic

Importance: High

Good morning Sean-

DOT is seeking your approval to utilize the STS to procure the replacement for "Panasonic" laptop. As demonstrated below, utilizing the STS will result in significant savings. DOT needs to submit its computer

replacement legislation (including (Panasonic laptop) before the Council recess. We are open to discuss long term planning.

Thanks,

Ihab

From: Goffin, Scott A. <SAGoffin@columbus.gov>

Sent: Thursday, June 24, 2021 10:32 AM

To: Tadros, Ihab A. <IATadros@columbus.gov>; Slater, Brett T. <BTSlater@Columbus.gov>; Wagner, Richard A. <RIWagner@columbus.gov>

Subject: RE: Discuss Panasonic

Importance: High

Per our discussion, Softchoice was able to provide us with updated quotes. Although the prices are much better than their first submission, they are still significantly higher than purchasing through the STC.

As you can see from the examples below, Softchoice is still approx. \$1000.00 more per device. So an order of 75 devices would cost taxpayers approx. \$75,000.00 more to purchase from Softchoice.

<< OLE Object: Picture (Device Independent Bitmap) >>

<< OLE Object: Picture (Device Independent Bitmap) >>

Thank you,

Scott A. Goffin

Technical Support Supervisor

Direct: 614-645-4842

From: Tadros, Ihab A. <IATadros@columbus.gov>

Sent: Friday, June 18, 2021 12:44 PM

To: Slater, Brett T. <BTSlater@Columbus.gov>; Wagner, Richard A. <RIWagner@columbus.gov>; Goffin, Scott A. <SAGoffin@columbus.gov>

Subject: RE: Discuss Panasonic

Thank you

Ihab

From: Slater, Brett T. <BTSlater@Columbus.gov>

Sent: Friday, June 18, 2021 12:37 PM

To: Tadros, Ihab A. <IATadros@columbus.gov>; Wagner, Richard A. <RIWagner@columbus.gov>; Goffin, Scott A. <SAGoffin@columbus.gov>

Subject: FW: Discuss Panasonic

I've rescheduled at Ihab's request.

Ihab – Enjoy your time off and weekend!

Brett

-----Original Appointment-----

From: Tadros, Ihab A. <IATadros@columbus.gov>

Sent: Friday, June 18, 2021 11:57 AM

To: Slater, Brett T.

Subject: New Time Proposed: Discuss Panasonic

When: Tuesday, June 22, 2021 10:00 AM-10:30 AM (UTC-05:00) Eastern Time (US & Canada).

Where: Cisco WebEx

Brett- I am planning to be off Monday and Tuesday, can we reschedule