

Brian E. Shinn

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- SUMMARY OF QUALIFICATIONS**
- Accomplished attorney and manager with 20 years of legal experience and over 16 years of diverse experience in municipal, county, and state government.
 - Excellent oral and written communication and interpersonal skills with the ability to synthesize and deliver complex information to diverse audiences.
 - Significant experience in reviewing legislation in and interpreting ethics laws.
- EXPERIENCE**
- Director of Human Resources & Ethics Officer** – Columbus City Council, Columbus, Ohio, January 2016 – Present.
- Direct all human resources and compensation matters, oversee the budget and purchasing, coordinate training, ensure compliance with ethics laws and policies, review and approve contracts, and provide legal and policy guidance.
- Compliance Officer** – Franklin County Recorder, Columbus, Ohio, October 2014 – January 2016.
- Oversaw a staff of 18 employees, managed annual budget process, ensured legal compliance, directed procurement, handled public records requests, reviewed and approved payroll, served as liaison to other government agencies, reviewed and approved contracts, drafted and reviewed policies, monitored performance measures, and managed special projects including RFPs/RFQs.
- Chief of Staff** – Franklin County Recorder, Columbus, Ohio, January 2013 – October 2014.
- Supervised Finance, Human Resources, IT, and Document Imaging Center department directors; oversaw annual budget process; ensured legal compliance; served as liaison to other government agencies and vendors; developed policies and goals for the office.
- Vice President & General Counsel** – Dayton Legal Blank, Inc., Dayton, Ohio, February 2011 – September 2012.
- Served as in-house legal counsel, monitored legislation and litigation concerning election laws, acted as liaison to Ohio Secretary of State and Ohio county boards of elections, drafted and reviewed contracts, oversaw human resources matters, managed bidding and RFP responses, and provided sales and customer service support.
- General Counsel** – Ohio Secretary of State, Columbus, Ohio, May 2010 – January 2011.
- Served as chief legal counsel, supervised eight attorneys and three support staff, reviewed and approved legal documents drafted by attorneys, managed complex litigation and outside counsel, advised office on employment law matters, reviewed and approved contracts, reviewed and drafted legislation, and managed public records requests.

Assistant General Counsel & Chief Elections Counsel – Ohio Secretary of State, Columbus, Ohio, January 2007 – May 2010.

- Advised office and Ohio county boards of elections on elections law, ethics, employment law, and other legal issues, coordinated litigation, supervised law clerks, and performed other administrative tasks.
- Developed training materials and taught numerous seminars and continuing legal education classes for elections officials and attorneys.

Assistant Disciplinary Counsel – Supreme Court of Ohio, Columbus, Ohio, March 2004 – January 2007.

- Investigated possible violations of the ethics codes for attorneys and judges and allegations of non-attorneys engaging in the unauthorized practice of law.
- Handled all aspects of litigation for filed cases including discovery, trial, drafting briefs and motions, and oral argument before the boards and the Ohio Supreme Court.
- Developed materials and taught numerous continuing legal education classes for attorneys on ethics laws, professionalism, and substance abuse issues.

Associate Attorney – Mowery & Youell, Ltd., Dublin, Ohio, January 2002 – March 2004.

- Engaged in general civil litigation, focusing on domestic relations, employment law, and appellate practice.

Judicial Law Clerk – Judge John P. Kennedy, Ohio Tenth District Court of Appeals, Columbus, Ohio, January 1999 – December 2001.

- Conducted extensive legal research, provided legal analysis, and drafted memoranda and opinions for judge in civil cases and administrative agency appeals.

Staff Attorney – Judge Katherine S. Lias, Franklin County Domestic Relations & Juvenile Court, Columbus, Ohio, May 1996 – January 1999.

- Conducted extensive legal research, provided legal analysis, reviewed motions, objections to magistrate’s decisions, and pleadings, and drafted memoranda and decisions for judge.

EDUCATION

The Ohio State University Moritz College of Law, Columbus, Ohio
Juris Doctor with Honors, June 1996.

- Class Rank: Top 20% GPA: 3.53
- *Ohio State Law Journal*, Managing Editor & Symposium Editor

West Virginia University, Morgantown, West Virginia
Bachelor of Arts, Summa Cum Laude, in Political Science, May 1993.

BAR

Ohio – November 1996

ADMISSIONS

U.S. District Court for the Southern District of Ohio – June 2002

COMMUNITY
ACTIVITIES

Stonewall Columbus Board of Trustees, Trustee, 2011 – Present

- President, 2014 – 2016
- Executive Committee, 2012 – 2016

Columbus, Ohio Community Relations Commission, Commissioner, 2002 – 2014

- Executive Committee, 2006 – 2011
- Chair of Legislative Committee, 2005 - 2014
- Mayor's Liaison, 2003 – 2004

Mentoring & More Program, Michael E. Moritz College of Law – Mentor, 2007 – Present

INTERESTS

Travel, cooking, college football, and ethnic food.