
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- ☐ An unanticipated breakdown created an unplanned, emergency need.
- ☐ The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- ☐ Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- ☐ Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- ☐ A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- ☒ Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: City of Columbus HR Compensation Management Office requires a market data tool to replace the contract which ended in April 2023.

2. Informal bid procedure used: ☒ Yes ☐ No Explain:

Compensation Management performed due diligence in search of a web-based platform to provide a market data tool to aggregate several thousand reputable salary surveys across all industries and covers both the public and private sectors. The data aids Compensation Management by augmenting surveys conducted internally with like jurisdictions ranging from local to national geographies. Four industry leaders were contacted to gain knowledge of their products and pricing options. Presentations were given and each bidder followed up with question-and-answer meetings and any additional requested information.

3. Informal bids received and prices for each:

Economic Research Institute (ERI); Mercer; Payscale, Inc.; and Salary.com (CompAnalyst). Salary.com proved the most for the City of Columbus. SEE ATTACHED DETAIL.

4. If lowest bid was not accepted, Explain:

Ordinance No.: 2928-2023

Approved By: Authorized Approval on Corresponding Legislative File
