

CITY OF COLUMBUS-BID WAIVER INFORMATION FORM
To accompany legislation which waves any provision of
Columbus City Code Chapter 329

1 In accordance with Section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s) (Note: that these reasons are all based on time. Currently, formal bid average completion time is 180 calendar days)

- An unanticipated breakdown created an unplanned, emergency need.
- The item to be purchased is of a perishable nature, the price or availability will perish before formal bid process can be completed.
- Need to extend an existing contract for one (1) year or more where no provision for extension was included in the original bid/contract.
- Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: winter asphalt was purchased without a certified purchase order.

2 Informal bid procedure used: YES NO Explain: Personnel in the distribution maintenance section ordered winter asphalt without a certified purchase order.

3. Informal bids received and prices for each: \$6,673.36 is the amount of the obligation due to Apple-Smith Corporation.

4 If lowest bid was not accepted, explain: NA