

August 5, 2019

TO: H. Sam Orth, III, Director, Department of Technology

CC: Pamela H. OGrady, Deputy Director, Department of Technology
Rick Wagner, Deputy Director, Department of Technology

From: Rick A. Wagner, Deputy Director, Department of Technology

Through: Gwen Akrobettoe, Assistant Director, Department of Technology

SUBJECT: Award Letter for Microsoft Exchange Environment and Public Folder Assessment – RFQ 012823

The Department of Technology (DoT) through utilization of a Request for Statements of Qualifications process, received two bids in response to RFQ012823 for purchase of Microsoft Exchange Environment and Public Folder Assessment that will leveraged to assess the city’s current Microsoft Exchange environment and to assess the migration of Public Folders from Microsoft Exchange 2007 to Microsoft Exchange 2013. The Department of Technology is recommending that award be made to the bidder, HMB as they had the highest average score between three independent RFSQ response reviewers.

| VENDOR | Average Score (Out of 100) | COMMENTS |
|-----------------------|-------------------------------|----------|
| HMB | 79.1 | |
| Insight Public Sector | 73.5 | |

