

**State Term Contract
Permission Request**

Date: 6/1/2022

State Contract No/URL:

534354 Contract Type:

STS

Over \$50,000 Under \$50,000

Requesting Agency:

Technology

Contact Name:

Shoreh Elhami

Email:

shelhami@columbus

TO BE COMPLETED BY AGENCY:

Describe how use of this contract provides the most cost effective method to purchase goods and /or services.

(For new requests, attach three (3) or more quotations received from contract vendors, if the contract was not bid.)

We purchased this project in 2019. At the time 3 years of annual support was included in the original contract. At the time, we also locked year 4 and year 5's total at \$74,520. Three quotes were received and th lowest cost was provied by SingleSourceIT.

Note if this purchase is the continuation of an existing project.

(Please attach three (3) or more quotations originally received. If three quotes were not solicited for the original purchase, three are required now.)

Here's a list of quotes and total cost for each:

- 1) SingleSourceIT - \$73,211.40
- 2) Brown Enterprise Solutions - \$74,076.00
- 3) Carahsoft - \$74,520.00

The lowest bid is SingleSourceIT.

If three quotes were not received, attach any documentation supporting using the STS as the most cost effective method. This includes price research, efficiencies realized, or any other evidence of cost effectiveness. Requests over \$50,000 will require a bid waiver from City Council.

TO BE COMPLETED BY PROCUREMENT MANAGER:

Approved? ___s/ Sean S Fouts 06/29/2022___

