
CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

We contacted the manufacturer to determine if other distributors could supply us if we put this out for bid, or if the manufacturer would bid against distributors. The manufacturer replied they would not bid and only the authorized area distributor could provide pricing and the parts.

3. Describe efforts to determine/verify that the company is the sole source:

We contacted the manufacturer who verified, by providing a letter, that Columbus Lumber is the sole authorized distributor in this area. (See attached.)

4. Indicate how the price or fee structure was determined:

Negotiation with Columbus Lumber.

Ordinance No.: 2800-2013

Approved By: Authorized Approval on Corresponding Legislative File
