

GENERAL INFORMATION

Per Columbus City Code (C.C.) sections 4103.14 and 901.01, fees are charged to defray the costs of providing services associated with reviewing plans, issuing permits, conducting inspections, keeping records, and other related activities. Additionally, fees are collected to reimburse for the costs of land use regulating activities, such as rezoning and applications for variances, site engineering plans, contractor licensing, and other assorted items related to the development process.

PAYMENT OF FEES

All fees are non-refundable except as expressly identified in Section 4113.17 of the Columbus City Code. When applicable, base fees are per structure. All fees are due and payable at time of submission. Fees that are based upon square footage refer to the gross square footage of all areas of construction as specified in C.C. 4113.43.

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BUILDING FEES	
1, 2, and 3 Family Dwelling Building Permit Fees	
New Construction and Additions (includes 6 inspections)	\$1,000
Alterations/Accessory Structures (includes 2 inspections)	\$350
Foundation (includes 2 inspections)	\$250
Mechanical, Electrical and Plumbing (includes 2 inspections)	\$250
Minor Work Permit - Electrical, Mechanical or Plumbing only. Must be on Approved Minor Work Permit List (includes 1 inspection)	\$125
Roof, Siding, Windows, and Doors (1 inspection)	\$125
Swimming Pools	
Above-Ground (includes 1 inspection)	\$100
In-Ground (includes 2 inspections)	\$300
Deck (includes 3 inspections)	\$300
Fence (includes 2 inspections)	\$300
Advanced Construction Start	\$125
Demolition (includes 1 inspection)	\$250

BUILDING FEES (continued)	
Multi-Family Dwelling Building Permit Fees	
New Construction, Additions, Alterations and Accessory Structures including Swimming Pools (includes 2 inspections) (no sq. ft. charge beyond first permit for multiple permits with same design submitted at the same time for the same parcel)	\$650 plus \$6 for each 10 gross sq. ft. or portion thereof over 1,000 sq. ft. not to exceed \$500,000
Foundation (includes 2 inspections) (no sq. ft. charge beyond first permit for multiple permits with same design submitted at the same time for the same parcel)	\$650 plus \$6 for each 10 gross sq. ft. or portion thereof over 1,000 sq. ft. not to exceed \$50,000
Mechanical, Electrical and Plumbing	
1 inspection permit	\$500
2 inspection permit	\$650
Minor Work Permit - Electrical, Mechanical or Plumbing only. Must be on Approved Minor Work Permit List (includes 1 inspection)	\$150
Roof (may be combined with Siding, Windows, and Doors)	
Garages Only	\$150
Shingle Roofs	\$350
Non-Shingle Roofs (two inspections)	\$650
Siding (includes 1 inspection)	\$350
Windows/Doors (includes 1 inspection)	
1 Unit Only	\$150
More than 1 Unit	\$350
Deck (includes 3 inspections)	\$250
Parking Lots (includes 2 inspections)	\$400
Fences (over 6 ft. tall) and Retaining Wall (over 4 ft. tall associated with the building or building egress) (includes 2 inspections)	\$250
Advance Construction Start	\$200
Demolition (includes 1 inspection)	\$200 plus \$60 per 1,000 sq. ft. not to exceed \$3,000

BUILDING FEES (continued)

Commercial/ Mixed Use Building Permit Fees

New Construction, Additions, Alterations and Accessory Structures including Swimming Pools (includes 2 inspections) (no sq. ft. charge beyond first permit for multiple permits with same design submitted at the same time for the same parcel)	\$650 plus \$6 for each 10 gross sq. ft. or portion thereof over 1,000 sq. ft. not to exceed \$500,000
Foundation (includes 2 inspections)	\$650 plus \$6 for each 10 gross sq. ft. or portion thereof over 1,000 sq ft not to exceed \$50,000
Single Inspection Permit (requires building section approval)	\$500
Racking System (includes 1 hour of plan review and 2 inspections, additional plan review is \$200/hour)	\$650
Mechanical, Electrical and Plumbing	
1 inspection permit	\$500
2 inspection permit	\$650
Minor Work Permit - Electrical, Mechanical or Plumbing only. Must be on Approved Minor Work Permit List (includes 1 inspection)	\$250
Phased Construction - three or more phase projects (includes two inspections) Must be pre-approved by the Chief Building Official	\$650 (each phase) plus \$4 for each 10 gross sq. ft. over 1,000 sq. ft. or portion thereof for each phase not to exceed \$500,000
Temporary Structures (tents, stages, etc.) (includes 1 inspection)	\$450
Roof	
Shingle Roofs (includes 1 inspection)	\$400
Non-Shingle Roofs (includes 2 inspections)	\$650
Siding (includes 1 inspection)	\$400
Windows/Doors (includes 1 inspection)	\$400
Deck (includes 2 inspections)	\$600
Fences (over 6 ft tall) and Retaining Wall (over 4 ft tall associated with the building or building egress) (includes 2 inspections)	\$600
Parking Lots (includes 2 inspections)	\$400
Advance Construction Start	\$200
Demolition (includes 1 inspection)	\$200 plus \$80 per 1,000 sq. ft. or portion thereof not to exceed \$3,000
Fire Alarm and Suppression Permit Fees (Fire Fees Included)	
Fire Suppression: Sprinklers, Standpipe, Fire Pump, Independent system such as wet or dry chemical, clean agent, Halon, etc. (includes 2 inspections)	\$400 review fee plus \$2.50 per sprinkler
Fire Alarm, Detection, Suppression and Activation Devices (includes 2 inspections)	\$400 review fee plus \$3.25 per device
Repair/Replace Permit (includes 1 inspection)	\$100

BUILDING FEES (continued)

Miscellaneous Fees

Additional Inspection Trip	\$200
After Hour Inspection	
Fee for first 2 hours	\$600
Each additional hour	\$200
Appeal of a Building Code (Columbus Building Commission Appeals)	\$250
Building Card Replacement	\$50
Certificate of Occupancy	
Certificate of Occupancy for an existing building not associated with a building permit - Commercial/Multi Family (4 or more dwelling units)	\$650
Certificate of Occupancy for an existing building not associated with a building permit - 1,2,3 Family dwelling units	\$300
Occupying without a Certificate of Occupancy	\$2500
Time-Limited Occupancy	\$650
Partial Occupancy - Residential - Commercial & Multi-Family	\$200 \$400
Model Home with Sales Office (per year, not to exceed 5 years)	\$450
Critical Observation Reports	
Late fee if not filed on time	\$500
Per quarter (Building remains non-compliant)	\$500
1, 2, 3 Family Dwelling Plan Revisions, Plan Review Only	
First Hour	\$200
Each additional hour or portion thereof	\$100
Commercial and Multi-Family Plan Revisions, Plan Review and Preliminary Plan Review	
First Hour	\$450
Each additional hour or portion thereof	\$200
Emergency Response Inspection – Commercial Only	
First 2 hours	\$600
Each additional hour or portion thereof	\$200
Examination and Research Fees	
Maximum capacity reviews, or Building Official letter	\$650
Recertification to duplicate plans	\$200

BUILDING FEES (continued)	
Miscellaneous Fees (continued)	
Non-Permit Inspection (Team Inspection, Consulting Inspection - per trade, per hour)	\$200
On-site Plan Review (up to one hour, single trade only)	\$400
Permit Description Revision	\$100
Permit Extensions (OBC 105.3)	\$100 per permit
Secure Permit (includes 1 inspection)	\$200
Working Without a Permit	
Level 1	\$200
Level 2	\$750
Level 3	\$1750
Level 4	\$4000
Expedited Service Fees - subject to approval (Expedited service fees are charged in addition to applicable standard fees)	
After Hours Plan Review Fee	
Base fee and first 2 hours of review	\$2000
Each additional hour of review or portion thereof	\$200
After Hours Plan Revision Review Fee	
Base fee and first 2 hours of review	\$1,000
Each additional hour of review or portion thereof	\$200

CONTRACTOR LICENSE & REGISTRATION FEES	
New Application Fees	
Application Fee (applies to Home Improvement Contractor, HIC- Limited, Demolition, Journeyman Plumber, Sign Erector-General, Sign Erector-Limited, Special Inspector)	\$300
Annual Contractor License and Registration Fees	
Annual Fee	\$350
Journeyman Plumber	\$150
Sewer, Water, Sewer/Water Contractor (Prior approval required from Public Utilities)	\$350
Special Inspector	\$150/category
Other Fees Per License or Registration	
Change of Assignment of License or Registration	\$100
Elective Suspension (Escrow)	\$100

ENGINEERING PLAN REVIEW AND ADDRESS CREATION FEES	
Site Engineering Fees	
Plan Review Street Construction and Storm/Sanitary Sewer, Waterline Only Plan	\$100
Preliminary Commercial Site Plan	No Charge
Preliminary and Final Plats	\$1250
Final Site Compliance Plans	
New Application	\$600
Revision	\$300
Grade and Fill Plans	
New Application	\$500
Revision	\$300
Storm Water Pollution Prevention Plans (SWPPP)	
New Application	\$550
Revision	\$300
Lot Splits	\$400
Address Creation Fees	
Multi-family Dwelling, Commercial Property	\$300 per 10 addresses
1,2,3 Family Dwelling	\$150 per plat
Miscellaneous Site Amenities	\$150 per sign, structure, etc
Revision Fee	\$250

ADMINISTRATIVE FEES	
Record Search Fees	
Record searches, including transcript for appeal, will be conducted upon receipt of a specific written request	\$.10 per printed page
Certified Letter – a signed, dated and sealed statement of the results of a record search which certified authenticity of record copies attached (including Zoning Confirmation letters).	\$100
Miscellaneous Fees	
Stenographic Transcripts	\$50 plus \$5 per page
Address Label Format	\$5 per page thereof
Programming time for a special report (2 hour minimum)	\$100 per hour
General Fees	
For newly initiated area of regulation during the first year or any portion thereof	\$100

ZONING FEES

Zoning Clearance Fees

Preliminary Zoning Clearance Review	\$200
Zoning Clearance Only (no associated building permit):	
1-4 dwelling units	\$100
All others	\$600

Graphics Commission Fees

Special Permit, Variance or Graphics Plan per C.C.3375.12(A)(B) (C)(D) or any combination of the three in the same application	
1-4 dwelling units	\$350/unit
Actions related to Misc. Graphics Permits	\$500
All other actions including Graphics Plans	\$2,500
Graphics Plan (when applied for in conjunction with a pending rezoning or Council Variance application)	\$1,000

Board of Zoning Adjustment Fee

Special Permit or Variance or combination of the two	
1-4 Dwelling Units	\$350/unit
All Others	\$2,500
Administrative Appeal per C.C. 3307.07	No Fee

Council Variance Fees

1-4 dwelling units	\$350/unit
All others without rezoning	\$2,000 first acre, \$200 each additional acre or fraction thereof not to exceed \$14,000
All others submitted in conjunction with a rezoning	\$1,000 first acre plus \$100 each additional acre or fraction thereof not to exceed \$7,000

Zoning Map Amendment Fees

1-4 dwelling units	\$350/unit
All zoning districts including Limited District, PUD or CPD	\$3,000 first acre, \$300 each additional acre or fraction thereof not to exceed \$15,000
Amendments of zoning or variance after passage	Same as applicable rezoning fee

Tabling of Applications

Development Commission, Board of Zoning Adjustment or Graphics Commission	
1-4 dwelling units	\$150
All others	\$400

GRAPHICS AND BILLBOARD FEES

Installation Permit (including Face Replacement):

Less than 100 sq. ft. and no plan review needed	\$500
100 sq. ft. or more OR if plan review is needed (includes ground signs with new foundation over 6' tall; includes 1 inspection)	\$600
Temporary Permit	\$300
Misc. Permit (32 sq. ft. or less)	\$100
Billboard Permit (includes 1 inspection)	\$2,500

HOUSING CODE FEES

Dwelling Unit License - Shared Bath

Previously unlicensed facility or license that has expired	\$400 plus \$100 for each bathroom in excess of 2 and shared
Annual Renewal – renewal occurring up to 60 days before annual renewal date	\$200 plus \$100 for each bathroom in excess of 2 and shared
Replacement of lost license	\$100

Rooming House License

Previously unlicensed facility or license that has expired	\$250 plus \$50 each rental room in excess of 5
Annual Renewal – renewal occurring up to 60 days before annual renewal date	\$200 plus \$50 for each rental room in excess of 5
Replacement of lost license	\$100

Junk Yard License

Previously unlicensed facility or expired license	\$750
Renewal	\$600
Re-inspection	\$175
Replacement of lost license	\$100

Registry

Vacant Building Registration	\$500/annually
Foreclosed Property Registration	\$250/bi-annually
Foreclosed Property Late Fee	\$150 after 30 days of notice
Residential Property Wholesaler Registration	\$50/annual