

Information to be included in all Legislation authorizing entering into a Contract:

- 1. The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>City/State</u>	<u>Status</u>
1. K & M Kleening Service, Inc	. CC-000077 1/22/2023	Columbus/OH	MBE

- 2. What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**
Competitive Bid
- 3. List the ranking and order of all bidders.**
1. K & M Kleening Service, Inc.
- 4. Complete address, contact name and phone number for the successful bidder only.**
K & M Kleening Service, Inc., 1846 Federal Parkway, Columbus Ohio 43207
Contact: Marsha Berkley, (614) 737-3750
- 5. A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

The work under this contract consists of Janitorial Services for various Department of Public Utilities Facilities. The work to be performed under these specifications will be Janitorial Services at the Southerly Wastewater Treatment Plant, Jackson Pike Wastewater Treatment Plant, Compost Facility and the Sewer Maintenance Operations Center. Other Department sites may be added in the future. The work to be performed under these specifications will include cleaning services for not only office areas but also other industrial type areas such as store rooms, stock rooms, construction trailers, areas adjacent to garages, kitchens and break rooms. The Contractor shall furnish any and all cleaners, disinfectants, waxes, wax stripping materials, wastebasket liners, toilet seat liners, sanitation pad liners and any other products required to provide the cleaning services.

- 6. A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

This contract is expected to go into effect October 2022. This is bid as a one (1) year contract. An option for three (3) additional years is provided for in the documents with the consensus of the City, the Contractor and approved by City Council. This contact is expected to expire in October, 2026.

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The performance of this contract's Janitorial Services for various Department of Public Utilities Facilities will provide orderly, properly maintained buildings for the use of the staff and public. This will prevent these facilities from deteriorating and requiring replacement that can impact the budget. No community outreach or environmental factors are considered for this project

8. **An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.**

The bid amount is \$598,566.27, including a 10% contingency amount that would be utilized to fund needed and approved changes in the work. This contract will be funded incrementally with renewals on approximately an annual basis. Three contract renewals are anticipated at this time, more may be needed if other Department of Public Utilities Facilities are added in the future. The expected cost for this project for DOSD facilities is as follows:

Year 1: 10/2022 to 10/2023	\$598,566.27
Year 2: 10/2023 to 10/2024	\$545,000.00
Year 3: 10/2024 to 10/2025	\$600,000.00
Year 4: 10/2025 to 10/2026	\$545,000.00
Total	\$2,288,566.27

9. **Office of Diversity and Inclusion, Declared MBE/ WBE Goal for this project.**

The ODI declared Goal for this project was 25%. K & M Kleening Service Inc. has declared that the MBE/ WBE goal was met with a proposed participation level of 100%. The documentation submitted with the bid was reviewed and approved by the Office of Diversity and Inclusion.