

From: [Lossick, Andrea L.](#)
To: [VanHorn, Lela D.](#)
Cc: [Hauptprcht, Sara R.](#); [Emhuff, Catherine E.](#)
Subject: RE: Director Approval requested for usage of General Contracting for Maintenance Service Repair Renovation UTC for TMC Modifications
Date: Wednesday, October 8, 2025 5:25:13 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.jpg](#)
[image004.png](#)

Hello,

The below request is approved.

Sincerely,

Andrea L. Lossick
Deputy Director

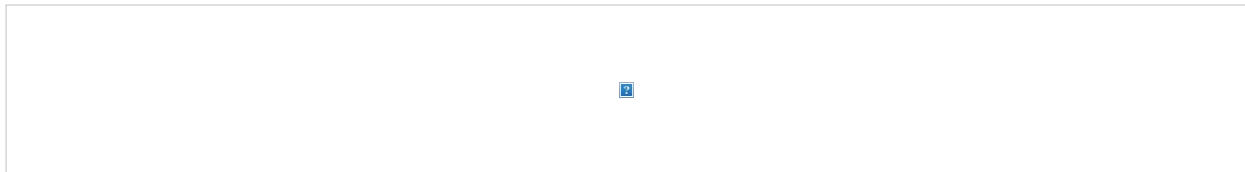
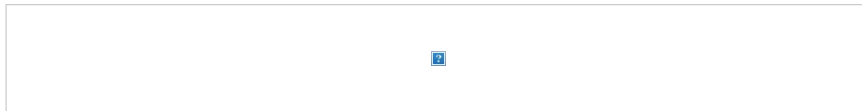
Direct: 614-645-2209
www.columbus.gov

From: VanHorn, Lela D. <LDVanHorn@columbus.gov>
Sent: Wednesday, October 8, 2025 10:46 AM
To: Lossick, Andrea L. <ALLossick@columbus.gov>
Cc: Hauptprcht, Sara R. <SAHauptprcht@columbus.gov>; Emhuff, Catherine E. <CEEmhuff@columbus.gov>
Subject: Director Approval requested for usage of General Contracting for Maintenance Service Repair Renovation UTC for TMC Modifications

Andrea,

Director approval is requested for utilization of the General Contracting for Maintenance Service Repair Renovation UTC for TMC Modifications. The process is non-standard, but submitted via PR to then be quoted by the four existing vendors. We do need to get this to Purchasing fairly quickly since we have not been able to get guidance from Purchasing if this will fall under emergency procedures listed in the UTC instructions. Sara has noted that getting the proposals back from the Finance Building team can be a lengthy process, so I do believe this would fall under the emergency needs provision-Kyle Sever-Hart may be able to clarify. The total cost is approximately 150k, with the funding proposed of splitting between 5911 and 5913 since both groups utilize the building. If you approve, Cat will work on getting this going today.

Funding is available as noted below:



Thanks,

Lela Van Horn
FISCAL MANAGER

Direct: 614.645.2729
www.columbus.gov

From: Hauptprcht, Sara R. <SAHauptprcht@columbus.gov>
Sent: Wednesday, October 8, 2025 9:44 AM
To: Emhuff, Catherine E. <CEEmhuff@columbus.gov>
Cc: VanHorn, Lela D. <LDVanHorn@columbus.gov>
Subject: funding lines.

PR for TMC

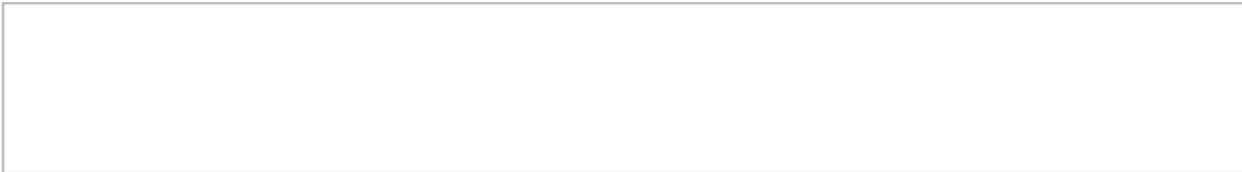
Cat can you possibly split funding between traffic and infra? I have a \$350k contract mod staring me down for Infrastructure so I want to make sure there's enough money left for both. If we're setting up the PR for \$150k for the TMC it's cutting it close. Both departments use the space and traffic actually requested the work so I think no one would have an issue with the shared costs. Lela, I have not gotten a response from anyone on the mod request for the Abbot contract. I'll have to get a funding line over to Drew's group very soon if that's going to make it through as well.

Sincerely,

Sara Hauptprcht
Building Maintenance Manager
Department of Public Service
614-645-5676



For 5911:



For 5912:



For 5913:



Thanks,

Lela Van Horn
FISCAL MANAGER

Direct: 614.645.2729
www.columbus.gov

From: VanHorn, Lela D.
Sent: Thursday, October 2, 2025 1:14 PM
To: Haupricht, Sara R. <SAHaupricht@columbus.gov>
Cc: Ward, Emily G. <EGWard@columbus.gov>; Wills, Heidi D. <HDWills@columbus.gov>; Emhuff, Catherine E. <CEEmhuff@columbus.gov>
Subject: RE: those getting through the winter service contracts

Hi Sara,

I am about to run a budget analysis for the department, back with you soon.

Thanks,

Lela Van Horn
FISCAL MANAGER

Direct: 614.645.2729
www.columbus.gov

From: Haupricht, Sara R. <SAHaupricht@columbus.gov>
Sent: Thursday, October 2, 2025 1:08 PM
To: VanHorn, Lela D. <LDVanHorn@columbus.gov>
Cc: Ward, Emily G. <EGWard@columbus.gov>; Wills, Heidi D. <HDWills@columbus.gov>; Emhuff, Catherine E. <CEEmhuff@columbus.gov>
Subject: those getting through the winter service contracts

Hey there,

I'm going to start looking through my line balances on my GC, OHD, and Fire Services contracts to see where I might be running low before 2026 budget opens. Can someone tell me where I'm at on available building maintenance money (character 3) for the big three (infra, traffic, d&c)?

Sincerely,

Sara Haupricht
Building Maintenance Manager
Department of Public Service
614-645-5676

